ENROLMENT PROCEDURES FOR SINGAPORE CITIZENS/PERMANENT RESIDENTS

Matriculating in Academic Year 2022-23

The following procedures can be performed at ‘Acceptance Link’ only after you have completed NTU Acceptance Form and obtained your matriculation number at https://wis.ntu.edu.sg/pls/webexe/atm_acceptance_form.login or scan the QR code to access the link. Visit Freshmen Portal for the latest news and updates for freshmen from June 2022 onwards.

Must Complete (all students)

1. Acceptance Procedures (within 2 days after obtain Matric Number)
   - Name Confirmation.
   - Choose Matriculation Card Design.
   - Upload recent passport-sized photograph for Matric Card.
   - Complete online Declaration.
   - Upload NRIC. Military Identity Card (IC) holder must include passport particular page if colour of IC is not reflected in Military IC.
   - Disclose Health Information – A ‘Nil’ return is required.

2. Student’s Account (immediately after obtain Matric Number)
   - Select username online from the given list as your network and email accounts.
   - Change password on the next day to activate the two accounts.

3. Reporting at NTU (if you are outside Singapore)
   - Visit the Singapore Global Network (SGN) website on travel health measures in response to COVID-19.
   - If you have been vaccinated overseas, check here on how to get your overseas vaccination record ingested into National Immunisation Registry (NIR) in Singapore.
   - Earliest hostel accommodation check-in date – one working day before the start of orientation programme.

4. Health Screening
   - May complete in any registered physician in Singapore.
   - Book an e-appointment if choose to complete at Fullerton Health @ NTU.

5. Matriculation
   - Enrolling in Semester 1 (12 – 17 July or 1 working day after acceptance for late offer)
   - Returning NSMen enrolling in Special Term (19 – 21 April 2022)
   - Returning NSMen enrolling in Semester 1 (3 May 2022 onwards)
   - Others enrolling in Semester 1 (1 June 2022 – 15 July 2022)

6. Qualifying English Test (QET) (1 August 2022)
   - Check whether you are exempted online (15 to 31 July 2022).
   - Retrieve QET Attendance Slip to view the time and course site of the test, if you need to sit the test.

7. Interbank GIRO (27 June – 8 July 2022)
   - Open a Bank Account if you do not have one in Singapore.
   - Ensure you have activated your network account (item 2 above).
   - Apply for Interbank GIRO for payment of fees or receiving of funds (e.g. scholarship allowance, bursaries, etc.). Complete the online form from 27 June 2022 onwards once you have the bank details before printing the GIRO form for submission at One Stop @ SAC (Student Activities Centre).

8. Matriculation Card Collection (enrolling in Semester 1)
   - Check the schedule for collection here. Not applicable to late offers.
   - You will receive notification from matric@ntu.edu.sg when your card is ready for collection.

9. Contact Details in Singapore (throughout your study)
   - Check and update your personal contact information at StudentLINK.

10. Verification of Original Documents Exercise (August - September)
    - For international qualifications, including IB and NUS High School Diploma holders.
    - You will receive notification if you are required to provide any original documents for verification.

11. Pay Tuition Fee for Semester 1 (Semester 2 payment will be in January/February)
    - Check your first reference e-bill @ StudentLINK in mid-August.
    - Final bill will be issued in 3rd week of September. To pay within 30 days from issue date.
    - Revised bill (late fee of $25.00 will be included if paid to fail to pay within deadline) will be issued in end October.

Must Complete (Singapore Citizens)

1. MOE Tuition Grant (TG)
   Complete online declaration at the NTU Acceptance link to receive the grant.

Must Complete (Singapore Permanent Residents)

1. Forms for Submission (N1 & N2) before your arrival
   - N1 Authorisation Form of Medical Procedures – compulsory for all students.
   - N2 Appointment of Local Guardian Form – not required unless your parents/guardian is in Singapore.
   - Upload completed form at Acceptance Link.

2. Ministry of Education (MOE) Tuition Grant (TG)
   - Complete online application at NTU Acceptance link.
   - Download TG Application (TGA) after closing date. Students and their sureties to sign on the TG Agreement and email a softcopy of the signed TG agreement and sureties’ ID to finaid@ntu.edu.sg by 30 Sept 2022.
   - Refer to the User Guide for Signing of TG Agreement.

Optional (all students)

1. Hall Application (1 June, 0900 hrs to 23 June 2022, 1745 hrs)
   - Visit here for information on student housing on campus.
   - Apply online within the application period. No late application will be allowed except late offers. Late offers will be contacted via email by the Office of Campus Housing on application procedures. Outcome of the application will be sent to NTU email account only.
   - Check and accept hostel allocation online (for online applicants only) and pay acceptance fee during acceptance period.

2. Freshmen Welcome Events
   - Find out more from 22 June
   - Attend Freshmen Welcome Ceremony – 2 Aug 2022, 1.30 pm – 2.30pm

3. Undergraduate Concession Card (Visit here for guidelines and usage of the concession card)
   - Bulk Application Exercise – 1 July to 28 August 2022
     - Check eligibility status online (from 1 July) before approaching any TransitLink ticket office.
     - You may apply via TransitLink’s online portal
     - $58.10 for card cost & personalisation fee (non-refundable). Activate card at any TransitLink’s ticket office making a minimum top-up of $5.
     - Alternatively, you may proceed to apply at any TransitLink Ticket Offices (TDOs). Students are required to bring along your identity cards (NRIC/Student Pass) for application.
   - After Bulk Application Exercise – From 2 September 2022 onwards
     - Apply at any Transit Link Concession Card Replacement Office (CCRO) with your identity cards, pay a fee of $51.30 and the card will be issued on the spot. Before you hold down, please call the Transit Link hotline at 1800-2355 663 to check your eligibility.
     - Alternatively, you may apply via TransitLink’s online portal. The cards will be delivered to the mailing addresses input by the students during application.

Collection of Concession Card for Bulk Application Exercise
   - Venue - NTU one Stop @ SAC, Block N58, N53-01-03
   - Notification will be sent to your NTU email account when the card is ready for collection.

[Optional] Upgrade Existing Concession Card to SimplyGo (find out more here)
   - From Jul 2022, University students may upgrade their existing concession cards to SimplyGo at the ticketing machines located at MRT stations.
   - This is a simple 3D second process that migrates card information from the card to the backend.
   - The updating process to Simply Go cannot be reversed.

Updated as at 24 June 2022, NTU Office of Admissions. For enquiries, submit here.
## ENROLMENT PROCEDURES FOR SINGAPORE CITIZENS/PERMANENT RESIDENTS
Matriculating in Academic Year 2022-23

### Financial Assistance (Optional)

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| **CPF Education Loan Scheme** | Tuition fees | With effect from AY2022/23 Semester 1 1 June to 31 July 2022 | With effect from AY2021/22 Semester 3 (Special Term) 28 February to 11 March 2022 | • Apply online at CPF Board website  
  • Click [here](#) for the application flow. |
| **Tuition Fee Loan (TFL) (OCBC or DBS Bank)** | Tuition fees | With effect from AY2022/23 Semester 1 Apply before 15 August 2022 | With effect from AY2021/22 Semester 3 (Special Term) by 30 April 2022 | • Download TFL Form. Complete the 'Application Form' and 'Letter of Offer'. The application is for the entire period of study.  
  • Do not sign on the completed forms yet as you need to sign it in front of bank officer.  
  • Check the Application Flow and submit the forms according to the scenario that matches your situation. |
| **NTU Study Loan** | Tuition fees / living expenses | With effect from AY2022/23 Semester 1 Apply online at 'Acceptance Link' within 2 weeks of acceptance or after you have accepted your admission offer OR by 30 June 2022 (whichever is earlier), 1 July to 15 August 2022 (late application period). | With effect from AY2021/22 Semester 3 (Special Term) after matriculation:  
  Email [finaid@ntu.edu.sg](mailto:finaid@ntu.edu.sg) to request for access to apply via StudentLink. | • Upload supporting documents before click submit button.  
  • Check status online. Outcome of the application will be forwarded to your NTU email address.  
  • Accept offer within given deadline.  
  • Sign Study Loan Agreement. If agreement not signed by the stipulated deadline, the offer will lapse and will need to re-apply. |
| **NTU Administered Bursary** | Tuition fees / living expenses | For AY2022/23 (studying period: August 2022 to July 2023) Apply online at 'Acceptance Link' within 2 weeks of acceptance or after you have accepted your admission offer OR by 15 August 2022 (whichever is earlier). | For AY2021/22 (studying period: May 2022 to July 2022) Apply via StudentLINK after matriculation  
  1 to 15 April 2022 | |
| **Mendaki Tertiary Tuition Fee Subsidy (TTFS)** | Tuition fees | 1 June to 30 July 2022 | 1 to 15 March 2022 | • Apply online and upload supporting documents at Mendaki’s website. No hard copy is acceptable.  
  • Yayasan Mendaki will inform outcome. For queries, email ttfs@mendaki.org.sg directly.  
| **Post Secondary Education Account (PSEA)** | Tuition fees / approved overseas programme | 1 June to 31 July 2022 | 28 February 2022 to 11 March 2022 | • Apply online or download application form at Financial Aid website  
  • Standing Order (ongoing withdrawal): 1 submission for the entire course of study,  
    - Click [here](#) for Online Standing Order application  
    - Student below 21 year old at the point of submission, please inform your parent to submit your online application on your behalf  
  • Adhoc Application (One time withdrawal):  
    - Using your own PSEA, click [here](#) for Online Adhoc application  
    - Student below 21 year old at the point of submission, please inform your parent to submit your online application on your behalf  
    - Using your sibling PSEA, click [here](#) to download Ad Hoc Withdrawal form and email the completed form to FinAid@ntu.edu.sg. |
| **Student Loan** | Laptop | Open throughout the year | | Download application form and email the application form & compulsory supporting documents to [finaid@ntu.edu.sg](mailto:finaid@ntu.edu.sg). |
| **Work Study Scheme** | Tuition fees / living expenses | Open throughout the year | | Apply online via [STUDENTLINK > Financial Assistance > Work Study Scheme](#) |
| **Emergency Grant and Urgent Needs** | Unforeseen financial crises due to sudden loss of income of breadwinner / sudden demise / critical illness of a parent | Open throughout the year | | Apply [online](#) at Financial Aid website |