ENROLMENT PROCEDURES FOR SINGAPORE CITIZENS/PERMANENT RESIDENTS
Matriculating in Academic Year 2020-21

The following procedures can be performed at ‘Acceptance Link’ only after you have completed NTU Acceptance Form and obtained your matriculation number at https://wis.ntu.edu.sg/pls/webexe/adm_acceptance_form.login or scan the QR code to access the link. Visit Freshmen Portal for the latest news and updates for freshmen from June 2020 onwards.

Must Complete (all students)

1. Acceptance Procedures (within 2 days after obtain Matric Number)
   - Name Confirmation
   - Choose Matriculation Card Design.
   - Upload recent passport-sized photography for Matric Card.
   - Complete online Declaration.
   - Upload NRIC. Military Identity Card (IC) holder must include passport particular page if colour of IC is not reflected in Military IC.
   - Discuss Health Information – A ‘NIL’ return is required.
   - Online Mandatory Travel Declaration (24 June 2020 onwards)

2. Student’s Account (immediately after obtain Matric Number)
   - Select one username online from the given list as your network and email accounts.
   - Change password on the next day to activate the two accounts.

3. Health Screening
   - Returning NSmen enrolling in Special Term (14 – 15 April 2020).
   - Item 1 above must be completed first.
   - Complete online Matriculation to become a member of the University student community.
   - View/Print Timetable for your study. Returning NSmen enrolling in Special Term will view their Semester 1 timetable in end May/early June.

4. Matriculation
   - Enrolling in Semester 1 (1 – 5 July or 1 working day after acceptance for late offer)
   - Item 1 above must be completed first.
   - Complete online Matriculation to become a member of the University student community.
   - View/Print Timetable for your study. Returning NSmen enrolling in Special Term will view their Semester 1 timetable in end May/early June.

5. Qualifying English Test (QET) (4 August 2020)
   - Check whether you are exempted online (11 July to 4 Aug 2020).
   - Print QET Attendance Slip if you need to sit for the test.

6. Interbank GIRO (23 June 2020 – 10 July 2020)
   - Open a Bank Account if you do not have one in Singapore.
   - Ensure you have activated your network account (Item 2 above).
   - Apply for Interbank GIRO for payment of fees or receiving of funds (e.g. scholarship allowance, bursaries, etc). Complete the online form from 23 June 2020 onwards with the bank details before printing the GIRO form for submission at One Stop @ SAC (Student Activities Centre).

7. Matriculation Card Collection (enrolling in Semester 1)
   - Check the schedule for collection here. Not applicable to late offers.
   - You will receive notification from matric@ntu.edu.sg when your card is ready for collection.

8. Contact Details in Singapore (throughout your study)
   - Check and update your personal contact information at StudentLINX.
   - Go to ‘Administrative Matters’ ➔ Change of Personal Particulars ➔ select item to be updated ➔ click ‘OK’ to do the updating.

9. Verification of Original Documents Exercise (yet to confirm)
   - For international qualifications, including IB and NUS High School Diploma holders.
   - You will receive notification if you are required to provide any original documents for verification.

10. Pay Tuition Fee for Semester 1 (Semester 2 payment will be in January/February)
    - Check your first reference e-bill at StudentLINX in mid-August.
    - Final bill will be issued in 3rd week of September. To pay within 30 days from issue date.
    - Revised bill (late fee of $25.00 will be included if failed to pay within deadline) will be issued in end October.

Useful links
- Academic Calendar
- Academic Integrity
- Honour Code
- NTU Massive Open Online Courses (MOOC)
- Policies and codes concerning students
- Dress Code for Students on Campus
- NTU IT Rules for Student User Accounts
- Medical Scheme

Optional (all students)

1. Hostel Accommodation (Visit here for information on student housing on campus)
   - Apply online within the application period. No late application will be allowed except late offers. Hard copy will be emailed to those who apply after the online application closing date.
   - Check and accept hostel allocation online (for online applicants only) and pay acceptance fee during acceptance period.

2. Virtual Ceremonies & Orientation Activities (Check details in June)
   - Pre-orientation registration on 30 July 2020.
   - University Welcome (3 August 2020; 1.30 pm)
   - School Orientation (3 to 5 August 2020)

3. Undergraduate Concession Card
   - Visit here for guidelines and usage of the concession card
   - Bulk Application Exercise – 1 July to 31 August 2020
     - Check eligibility status online (from 1 July) before approaching any TransitLink ticket office.
     - Bring along your NRIC and S$8.10 for card cost & personalisation fee (non-refundable).
   - Alternatively, apply via TransitLink’s online portal.
   - After Bulk Application Exercise – 6 September 2020 onwards
     - Apply at any TransitLink Concession Card Replacement Office with your NRIC, pay a fee of S$18.30 and the card will be issued on the spot.
     - Alternatively, apply via TransitLink’s online portal.

Collection of Concession Card for Bulk Application Exercise
- Venue: NTU one Stop @ SAC, Block NS3, NS3-01-03.
- Notification will be sent to your NTU email account when the card is ready for collection.
- Activate card at any TransitLink ticket office by paying the balance S$10.

Updated as at 2 June 2020, NTU Office of Admissions, email: adm.into@ntu.edu.sg.

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## ENROLMENT PROCEDURES FOR SINGAPORE CITIZENS/ PERMANENT RESIDENTS
Matriculating in Academic Year 2020-21

### Financial Assistance (Optional)

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| **CPF Education Scheme**     | Tuition fees      | With effect from AY2020/21 Semester 1 1 June to 31 July 2020 | With effect from AY2019/2020 Semester 3 (Special Term) 2 to 13 March 2020 | • Apply online at CPF Board website  
• Click here for the application flow. |
| **Tuition Fee Loan (TFL)**   | Tuition fees      | With effect from AY2020/21 Semester 1 Apply before 15 August 2020 | With effect from AY2019/2020 Semester 3 (Special Term) by 30 April 2020 | • Download TFL Form. Complete the 'Application Form' and 'Letter of Offer'. The application is for the entire period of study.  
• Do not sign on the completed forms yet as you need to sign it in front of bank officer.  
• Check the Application Flow and submit the forms according to the scenario that matches your situation. |
| **NTU Study Loan**           | Tuition fees / living expenses | With effect from AY2020/21 Semester 1 Apply online at "Acceptance Link" within 2 weeks of acceptance or after you have accepted your admission offer OR by 15 August 2020 (whichever is earlier). | With effect from AY2019/2020 Semester 3 (Special Term) Apply via StudentLink after matriculation: 1 April 2020 to 15 April 2020 | • Print application form along with FCFS and send by post along with supporting documents.  
• Check status online. Outcome of the application will be forwarded to your NTU email address.  
• Accept offer within given deadline.  
• Sign Study Loan Agreement. If agreement not signed by the stipulated deadline, the offer will lapse and will need to re-apply. |
| **NTU Administrated Bursary**| Tuition fees / living expenses | For AY2020 (studying period: August 2020 to July 2021) Apply online at "Acceptance Link" within 2 weeks of acceptance or after you have accepted your admission offer OR by 15 August 2020 (whichever is earlier). | For AY2020 (studying period: May 2020 to July 2021) Apply via StudentLink after matriculation 1 April 2020 to 15 April 2020 | • Apply online and upload supporting documents at Mendaki's website. No hard copy is acceptable.  
• Yayasan Mendaki will inform outcome. For queries, email ttfs@mendaki.org.sg directly. |
| **Mendaki Tertiary Tuition Fee Subsidy (TFFS)** | Tuition fees | 1 June to 31 July 2020 | 2 to 13 March 2020 | • Apply online or download application form at Financial Aid website  
• Standing Order (on-going withdrawal) - 1 submission for the entire course of study,  
  - Using your own PSEA, click here for Online Standing Order application (Student below 21 year old at the point of submission, please inform your parent to submit your online application on your behalf)  
  - Using your sibling PSEA, click here to download Standing Order Withdrawal form and email the completed form to FinAid@ntu.edu.sg.  
• Adhoc Application (One time withdrawal)  
  - Using your own PSEA, click here for Online Adhoc application (Student below 21 year old at the point of submission, please inform your parent to submit your online application on your behalf)  
  - Using your sibling PSEA, click here to download Ad Hoc Withdrawal form and email the completed form to FinAid@ntu.edu.sg.  
• Student Loan  
  - Laptop - Open throughout the year  
  - Open throughout the year  
  - Apply online via STUDENTLINK  
• Work Study Scheme  
  - Tuition fees / living expenses - Open throughout the year  
  - Open throughout the year  
  - Download application form and email the application form & required documents to finaid@ntu.edu.sg  
• Emergency Grant / COVID-19 Relief Package  
  - Unforeseen financial crises due to sudden loss of income of breadwinner / sudden demise / critical illness of a parent - Open throughout the year  
  - Apply online at Financial Aid website |