

Admission Procedures for Singaporean & Singapore Permanent Residents matriculating in Academic Year 2019-20

This summary of admission procedures is specially prepared for students matriculating in Academic Year 2019-20, commencing on 26 July 2019 (see [Academic Calendar](#)). These procedures can be performed only after you have obtained your matriculation number.

Visit the [Freshmen Portal](#) for the latest news and updates for freshmen from June 2019 onwards. Some useful information is summarised below:

- [Academic Integrity](#)
- [Honour Code](#)
- [NTU Massive Open Online Courses \(MOOC\)](#)
- [NTU IT Rules for Student User Accounts](#)
- [Policies and codes concerning students](#)
- [Dress Code for Students on Campus](#)
- [Medical Scheme](#)
- [Getting around NTU](#)

Note: The procedures can be performed only after you have obtained your Matriculation Number

No	Action / Information	Application period / Deadline	<input checked="" type="checkbox"/>
1	Obtain your matriculation number and select your network account online	Jun 2019 or as stated in the offer letter (foreign qualifications)	
2	Online Photo submission, Confirmation of Name and Design for Matriculation Card & Declaration of Codes of Conduct and Compliances	Within 2 working days after accepting offer	
3	Scan (<i>in colour</i>) and upload front and back of your NRIC / NS Identity Card (<i>for those still in service, passport particulars page must be included if the colour of IC is not indicated in NS Identity Card.</i>)	Within 2 working days after accepting offer	
4	<p>MOE Tuition grant</p> <p><i>For Singaporean</i> Complete MOE Tuition Grant Declaration form online to receive the Tuition Grant.</p> <p><i>For Singapore Permanent Resident</i> Indicate online your option for the grant. If you are taking up the grant, you are further required to register at MOE website and subsequently sign the Tuition Grant Agreement to complete the application.</p> <p><i>Students (including Scholarship holders) who failed to indicate their option will be deemed not taking up the MOE Tuition Grant and will thus pay the non-subsidised tuition fee.</i></p>	<p>By 19 Jul 2019</p> <p>Indicate grant decision – by 19 Jul 2019</p> <p>Register at MOE website (if taking up the grant) – 2 – 9 Sep 2019</p> <p>Sign Tuition Grant Agreement – 8 – 10 Oct 2019 (according to programme of study as per schedule)</p>	
5	<p>Disclosure of Health Information online</p> <p>A nil return is required.</p>	Within 3 days after obtaining your matriculation number	

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6	<p>Change your password to activate your network account. Note that access to StudentLINK e-services will not be available until you have matriculated online in mid-July 2019.</p> <p>You may logon to Office 365 Mail one day after selecting your network account. You will be prompt to change your password at your 1st login. The initial password is your matric number (case sensitive).</p> <p><i>Please note that important notices on examinations, registration of courses and other student matters are regularly broadcast on StudentLINK. You should constantly refer to StudentLINK for important notices and messages. You should also check your e-mail account regularly.</i></p>	<p>1 day after obtaining your matriculation number and selecting your preferred network account</p> <p><i>If you cannot remember your username, check at acceptance link. The default password is your matric number (case sensitive).</i></p>	
7	<p>Health Screening</p> <p>Book your appointment online.</p> <p>Complete Part 1 of MC 1 before your appointment date and bring it along with you on your appointment date. Chest X-ray should be done after medical examination.</p> <p>Additional forms to be printed & bring along for students enrolling in:</p> <ul style="list-style-type: none"> • Biomedical Sciences & Chinese Medicine programme - MC1B • Sport Science and Management programme - MC1A • Medicine programme - LKCMedicine immunisation form <p><i>The medical examination can also be done at any registered physician in Singapore. The completed MC 1 and X-ray report must be submitted to the Fullerton Health @ NTU by the due date.</i></p>	<p>3 – 28 Jun 2019 (Mon – Fri : 0900 – 1200 hrs, 1400 – 1600 hrs)</p> <p><i>The completed MC 1 and X-ray report must be submitted to the Fullerton Health @ NTU by 26 Jul 2019.</i></p>	
8	<p>Apply for Financial Assistancess, where applicable</p> <p>Tuition Fee Loan CPF Education Scheme Mendaki Tertiary Tuition Fee Subsidy Post Secondary Education Account (PSEA) Bursaries NTU Study Loan</p>	<p>By 15 Aug 2019 1 Jun – 31 Jul 2019 (tentative) 1 Jun – 31 Jul 2019 Tentatively Jun/Jul 2019</p> <p>} Within 2 weeks after obtaining matriculation number OR by 15 Aug 2019 (whichever earlier)</p>	
9	<p>Apply for Hostel Accommodation online (if applicable)</p> <p><i>Hard copy will be given to students who receive their offer after the closing date.</i></p>	<p>3 Jun (0900 hrs) to 28 Jun 2019 (1715 hrs)</p>	
10	<p>Register for Freshmen Orientation (Check update in May/June 2019)</p>	<p>Find out more here</p>	
11	<p>Apply for Undergraduate Concession Card (if applicable)</p> <p>Bulk Application Exercise</p> <p>Check your eligibility status online (from 1 July 2019) before approaching any TransitLink ticket office. You are required to bring along the following:</p> <ul style="list-style-type: none"> • Your NRIC • S\$8.10 (non-refundable for Card cost & Personalisation fee) <p>Alternatively, you may apply the card online at: https://www.transitlink.com.sg/eservice/econcession/app_form1.php?app_type=5</p>	<p>1 Jul to 31 Aug 2019</p>	

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	<p><u>Collection of the concession card</u> – at NTU One Stop @ SAC, Block NS3, NS3-01-03. You will receive the notification through your NTU email account when the card is ready for collection. Activate your card at any TransitLink ticket office by paying the balance S\$10.</p> <p>After Bulk Application Exercise You may apply at any TransitLink Concession Card Replacement Office with your NRIC, pay a fee of S\$18.10 and the card will be issued to you on the spot. Alternatively, you may apply via Transitlink's online portal at : https://www.transitlink.com.sg/eservice/econcession/app_form1.php?app_type=5</p> <p><i>For guidelines and usage of the concession card, visit:</i> http://www.transitlink.com.sg/PSdetail.aspx?ty=art&Id=72</p>	From 6 Sep 2019 onwards	
12	<p>Apply for Interbank GIRO for the payment of fees. Click here to submit bank details before printing the GIRO application form from 21 June 2019 onwards. You are required to sign on the printed GIRO form and submit it at One-Stop @ SAC.</p>	<p>21 Jun to 12 Jul 2019</p> <p><i>GIRO is not only for payment of school fees but also for the University to credit any payment (e.g. scholarships allowance, bursary, etc) into the account.</i></p>	
13	<p>Check if you are required to take Qualifying English Test</p>	11 July (1000 hrs) to 5 Aug 2019	
14	<p>Check and Accept Hostel Allocation (if applicable)</p> <p><i>To pay the hostel acceptance fee (2 months rental fee of the allocated hall)</i></p>	<p>18 Jul 2019 onwards (tentative)</p> <p><i>The earliest hostel check-in date is Tue 30 Jul 2019. Hall offices will be closed on Sat, Sun & Public Holidays)</i></p>	
15	<p>Matriculate online and print subject timetable</p>	17 to 23 July 2019 (1000 hrs to 2200 hrs daily)	
16	<p>Attend Freshmen Orientation</p>	22 July – 8 August 2019	
17	<p>Accept NTU Study Loan / Bursaries via StudentLINK (if applicable)</p>	After matriculation	
18	<p><i>For Singapore Permanent Resident only</i></p> <p>Report to SAO-Student Support at the following venue.</p> <p>Venue and period of reporting</p> <p><u>1 to 8 Aug 2019</u> Global Lounge, Opposite Lecture Theatre 1A (Thursday 1 August to Thursday 8 August 2019: 0900 to 1700 hrs; closed on Saturdays, Sundays and Public Holiday [9 & 12 August])</p> <p><u>From 13 to 14 Aug 2019 (late registration)</u> Global Lounge, Opposite Lecture Theatre 1A Time: 0900 – 1400 hrs</p> <p>Documents to bring along for registration</p> <p>You are required to bring these documents for registration:</p> <ul style="list-style-type: none"> • NTU Admission Offer Letter • Passport/SPR IC • N1 Form: Authorisation Form of Medical Procedures (original and signed by parents/Next-of-kin), whichever applicable, and upload it online before submitting hard copy at reporting) • N2 Form: Appointment of Local Guardian Form (applicable if you have a guardian in Singapore, original and signed by parents/Next-of-kin). To scan and save it in a single file with N1 Form and upload it online before submitting hard copy at reporting) 	<p>1 Aug 2019 onwards</p> <p>The earliest check-in date is Tue 30 Jul 2019. If you are residing in overseas, you are required to make your own housing arrangements should you decide to arrive <u>before</u> 30 Jul 2019 or outside office hours.</p> <p>Hall Office Hours Mon to Thu – 0830 – 1745 hrs Fri – 0830 – 1715 hrs</p> <p>Lunch break – 1300 – 1345 hrs (Closed)</p> <p>Saturdays, Sundays & Public Holidays – Closed</p>	

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19	Last day to complete medical examination. MC1 must be submitted to Fullerton Health @ NTU. <i>The University will de-register student(s) who fail to complete the medical examination by the stipulated date from the course of study offered.</i>	By 26 Jul 2019 <i>If you receive offer on or after 26 July 2019, you must complete health screening within 3 days upon arrival at NTU.</i>	
20	Sit for Qualifying English Test , if required	Monday, 5 Aug 2019 (morning)	
21	Collect Matriculation Card	5 Aug 2019 onwards. Check details here	
22	Attend Freshmen Welcome Ceremony at Nanyang Auditorium	6 August 2019 (To attend according to the College/ School you have been offered admission)	
23	<i>For Singapore Permanent Resident only</i> Register online for MOE Tuition Grant @ MOE website Check application flow here) <i>(For students paying subsidized tuition fee only)</i> <i>Please refer to the guide here. Note that the MOE application link can only be accessed during the application period.</i>	2 – 9 Sep 2019 Students whose sureties are in home country can download the Tuition Grant Agreement at MOE website from 10 Sep 2019 onwards. Sureties are to sign the Agreement in the presence of a notary public. The duly signed agreement must be returned to you before the signing period	
24	Pay fees. Check your E-bill at StudentLINK . It will include Tuition Fee, Miscellaneous Fees, Hostel Fee (if applicable), etc <i>Ensure sufficient fund is available in your bank account for GIRO deduction. For students paying subsidised tuition fee, the amount payable will be adjusted accordingly if one failed to apply and sign the MOE Tuition Grant Agreement by the application period.</i>	Sep/Oct 2019	
25	Attend Verification of Original Documents Exercise <i>(for students with international qualifications(including IB Diploma and NUSHS Diploma) only)</i> <i>Details will be emailed to your NTU email account closer to the verification period. The offer of admission will lapse if the student is unable to produce his/her original academic documents during verification exercise.</i>	16 – 20 Sep 2019 (tentative)	
26	<i>For Singapore Permanent Resident only</i> Sign MOE Tuition Grant Agreement <i>(for students paying subsidized tuition fee only)</i> Check schedule (according to your programme of study)	8 – 10 Oct 2019 0930 to 1600 hrs (lunch break 1230 to 1330 hrs) at NTU Function Room, SS3-B1-22, Level B1, South Academic Complex, South Spine	
27	Update your personal contact information in Singapore at StudentLINK . <i>Go to 'Administrative Matters' → 'Change of Personal Particulars' → select item to be updated → click 'OK' to do the updating.</i>	After matriculation, whenever change is required during the whole duration of study	

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