The following procedures can be performed at ‘Acceptance Link’ only after you have completed NTU Acceptance Form and obtained your matriculation number at https://wis.ntu.edu.sg/pls/webexe/adm_acceptance_form.login or scan the QR code to access the link. Visit Freshmen Portal for the latest news and updates for freshmen from June 2021 onwards.

**Must Complete (all students)**

1. **Acceptance Procedures (within 2 days after obtain Matric Number)**
   - Name Confirmation.
   - Choose Matriculation Card Design.
   - Upload recent passport-sized photograph for Matric Card.
   - Complete online Declaration.
   - Provide Passport Details. Submit after new passport is available if renewing passport.
   - Disclose Health Information – “A Nil” return is required.

2. **Student’s Account (immediately after obtain Matric Number)**
   - Select one username online from the given list as your network and email accounts.
   - Change password on the next day to activate the two accounts.

3. **Health Screening (in July)**
   - Must be completed at Fullerton Health@NTU. Strictly not outside Singapore.
   - Book an appointment after your arrival date is confirmed.

4. **Student’s Pass (28 May onwards)**
   - Check login details for application at ‘Acceptance Link’.
   - Submit form at 16 at Immigration and Checkpoints Authority (ICA) website.
   - Upload required documents as shown on screen after submission.
   - At ‘Confirmation Page’, check and update form 16 (if required). Click ‘Submit’. A button to Pay processing fee (SGD30) with 7 days.
   - Monitor application status at ICA website. Once approved, click ‘Print Outcome Letter’ button to print the ICA letter for your fee.
   - Complete ‘Completion of Formalities (COF)’ by uploading Medical Report and Terms & Condition of STP after your arrival.
   - Pay Issuance Fee (SGD60) and Multiple Journey Visa (SGD30).
   - Book an appointment at ICA website to collect your Student’s Pass.

5. **Reporting at NTU (Plan to arrive early on 1st or 2nd week of July)**
   - The earliest check-in date to hostel is 12 July 2021.
   - Travel only after your Student’s Pass application is approved, IPA printed and Entry Approval is granted.
   - Refer to application procedure for Entry Approval here.
   - Provide your arrival information online after your travel plan is finalised

6. **Matriculation (30 June – 4 July or 1 working day after acceptance for late offer)**
   - Item 1 above must be completed first.
   - Complete online Matriculation to become a member of the University student community.
   - View/Print Timetable for your study.

7. **Forms for Submission (N1 & N2) before your arrival**
   - N1 Authorisation Form of Medical Procedures – compulsory for all students.
   - N2 Appointment of Local Guardian Form – not required unless your parents/guardian is in Singapore.
   - Upload completed form at Acceptance Link.

8. **Qualifying English Test (QET) (2 August 2021)**
   - Check whether you are exempted online (12 July to 1 Aug 2021).
   - Retrieve QET Attendance Slip to view the time and course site of the test, if you need to sit for the test.

9. **Bank Account & Interbank GIRO (after arrival)**
   - Open a Bank Account if you do not have one in Singapore.
   - Apply for Interbank GIRO for payment of fees. Complete the online form with the bank details before printing the GIRO form for submission at OneStop @ SAC (Student Activities Centre) by 21 July 2021.

10. **Orientation Briefing & Tea Reception (yet to confirm)**
    - Attendance is compulsory unless you receive the offer after the date of this event or late arrival (with valid reasons).

11. **Matriculation Card Collection**
    - Check the schedule for collection here. Not applicable to late offers.
    - You will receive notification from matric@ntu.edu.sg when your card is ready for collection.

12. **Contact Details in Singapore/Passport Renewal (throughout your study)**
    - You will need to inform NTU and ICA on the changes:
      - NTU – Update your personal contact information in Singapore at StudentLINK. For renewal of passport, bring the original passport to OneStop @ SAC for updating.
      - ICA – Email ICA_STP1@ica.gov.sg scanned copy of Student’s Pass, Passport particulars page (old passport to be included if renewing passport) and new Singapore address for change of address.

13. **Verification of Original Documents Exercise (September)**
    - Provide Student’s Pass details and upload a scanned copy of it along with your matriculation card online.
    - You will receive notification if you fail to upload your Student’s Pass or required to provide any original educational documents for verification.

**Must Complete (Subsidised fee paying students)**

1. **Ministry of Education (MOE) Tuition Grant (TG)**
   - Complete online application at NTU Acceptance link.
   - Register at MOE website from 31 August to 3 September 2021.
   - Read Guide.
   - Download TG Agreement (TGA) and send to sureties. Sureties to print on A4 size single-sided white paper and sign in ink.
   - Sureties to send signed TGA along with photocopied personal ID to student.
   - Student to sign ink after receiving, scan signed TGA and email to FINAID@ntu.edu.sg with sureties ID and own Student’s Pass. The same Original copy to put in Deposit Box at Student Services Centre Level 1.

2. **Pay Tuition Fee for Semester 1 (Semester 2 payment will be in January/February)**
   - Check your 1st reference e-bill @ StudentLINK in mid-August.
   - Final bill will be issued in 3rd week of September. To pay within 30 days from issue date.
   - Revised bill (late fee of SGD5.00 will be included if failed to pay within deadline) will be issued in end October.

**Must Complete (Full fee paying students)**

1. **Download and complete Declaration Form.**
   - Upload completed form (fully signed by you and your parent/guardian) at Acceptance link within 2 days after acceptance.

2. **Pay Tuition fee**
   - By 5 July or within 2 days if receive offer after 5 July.
   - After Student’s Pass application status is shown as ‘Approved’ at ICA website.

**Optional (all students)**

1. **Hostel Accommodation (Visit here for information on student housing on campus. Hostel rental fee is waived from 12 – 31 July.**)
   - Apply online from 1 – 23 June. No late application will be allowed except late offers. Hard copy will be emailed to those who accept or receive offer before the online application closing date.
   - Check and accept hostel allocation online from 9 July onwards (for online applicants only) during acceptance period. Pay acceptance fee (2 months’ rental fee of the allocated hall) online or within 3 days at OneStop @ SAC upon collection of room keys. Late application fee will receive the offer letter directly from Hall Admin Office.

2. **Freshmen Welcome Events (coming soon)**
   - Find out more in June
   - Attend Freshmen Welcome Ceremony.

**Optional (Subsidised fee paying students)**

1. **Tuition Fee Loan (TFL) – OCBC or DBS Bank (by 15 August 2021)**
   - Download TFL Form. Complete the “Application Form” and “Letter of Offer”. The application is for the entire period of study.
   - Do not sign on the completed forms yet as you need to sign it in front of bank officer.
   - Check the Application Flow and submit the forms according to the scenario that matches your situation.

2. **NTU Study Loan / Bursaries (it is a must to apply for Tuition Fee Loan in order to apply for NTU Study Loan)**
   - Apply online at ‘Acceptance Link’ within 2 weeks after acceptance or by 30 June 2021.
   - Print application form along with FCFS and email along with supporting documents to FINAID@ntu.edu.sg.
   - Check status online. Outcome of the application will be forwarded to your NTU email address.
   - Accept offer within given deadline.
   - Sign Study Loan Agreement. If agreement not signed by the stipulated deadline, the offer will lapse and will need to re-apply.

3. **Student Loan for Purchase of Laptop/Desktop**
   - Application is open throughout the academic year.
   - Download and complete Student Loan application form.
   - Submit application form along with compulsory supporting documents to Financial Aid.
   - Outcome will be forwarded to NTU email address within 7 working days of application.
   - Sign Student Loan Agreement within 2 weeks after acceptance.
   - Ensure you have a bank account to receive the loan amount via GIRO.

**Useful links**

- [NTU Academic Calendar](#)
- [NTU StudentLINK](#)
- [NTU Massive Open Online Course (MOOC)](#)
- [Student Conduct](#)
- [Student Wellbeing](#)
- [Internet, Account and Policy](#)
- [Insurance Coverage](#)
- [Group Hospitalisation & Surgical Insurance (GHSI) scheme](#)
- [Getting to NTU and Getting around NTU](#)

Updated as at 21 May 2021, NTU Office of Admissions, email: adm_intl@ntu.edu.sg.