

SHORT TERM SCHOLARSHIPS (NEED BASED)

	SUPPORTING DOCUMENTS REQUIRED
Parents or Guardians	<ul style="list-style-type: none"> Income document^{2,4} Divorce³ / Separation³ / Death Certificate
Siblings staying in the same household <i>(regardless if they are/are not contributing financially to the household)</i>	<ul style="list-style-type: none"> ID document¹ <i>(you may cover/blank off the NRIC number)</i> Income document²
Other relatives staying in the same household (if any)	
For married applicant Spouse and Children (if any)	

	Copy of
1. ID document	<ul style="list-style-type: none"> NRIC (front & back) OR Birth certificate OR 11B OR valid Passport <i>(Pls ensure copy is clear. You may cover/blank off the NRIC number)</i>
2. Income document	<ul style="list-style-type: none"> Employed Latest payslip dated not more than 3 mths back@ OR Income Tax Notice of Assessment for year of assessment 2020 OR Letter from employer dated not more than 3 mths back indicating latest income
	<ul style="list-style-type: none"> Self-employed Income Tax Notice of Assessment for year of assessment 2020 <i>(If tax doc is not available: Provide both Self-declaration Form^ + CPF Transaction History showing past 6 months transactions*)</i>
	<ul style="list-style-type: none"> Unemployed / Housewife / Retiree / Unemployed part time student <u>Both</u> Self-declaration Form^ + CPF Transaction History showing past 6 months transactions OR Retirement Letter <i>(For grandparents aged 65 and above, submit only the Self Declaration Form. CPF doc is not required)</i>
	<ul style="list-style-type: none"> Full time Tertiary Student aged 25 and above Admission Offer Letter OR Certification Letter from school
	<ul style="list-style-type: none"> Full time Tertiary Student aged 24 and below Student Card OR Admission Offer Letter
	<ul style="list-style-type: none"> Pending enlistment / Enrolling into tertiary institution (aged 21 & below) Self-declaration Form OR Enlistment Letter OR Admission Offer Letter
	<ul style="list-style-type: none"> Student aged 18 and below No income doc required. Only ID doc is required.
	<ul style="list-style-type: none"> NS (Full Time) 11B OR Enlistment Letter
	<p>@ Payslip or Employer letter must NOT Be dated more than 3 mths back (e.g. If submitting docs in July 2020, doc to be dated either April 2020, May 2020, June 2020 or July 2020)</p> <p>If income fluctuates from month to month, it would be advisable to provide payslips for the past 3-4 consecutive mths.</p> <p>* CPF Transaction/Contribution History is only applicable to Singaporeans and Singapore PRs. The latest transaction must not be more than 2 months old (e.g. if submitting application in July 2020, statement to capture transactions from EITHER Dec 2019 to May 2020 OR Feb 2020 to July 2020.)</p> <p>^ Self Declaration Form enclosed.</p>
3. Parents are divorced or separated	<ul style="list-style-type: none"> Divorce OR Separation document Copy of parents' income doc is only required if they are staying in the same household as you.
4. For married applicant	<ul style="list-style-type: none"> Your parents' income documents are not required if they are not staying with you. Your spouse's income document is not required if he/she is not staying with you.

SELF DECLARATION FORM

I, _____ (family member's/relative's name),
Identity Card/Passport No. _____ declare that I am:

- Self-employed as a _____ (occupation)
- Unemployed
- Housewife
- Retiree

(Average income may be provided if income fluctuates month to month)

I am: drawing a gross monthly income of S\$ _____
 not drawing any income

I am the father/mother/spouse/sibling/relative* of student _____ (NTU student's name).

Signature of family member/relative

Date

*delete accordingly

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- This form is for use by family members/relatives who are either self-employed, unemployed, housewife or retirees. This form is **not applicable** for employed family members/relatives.

One self-declaration form per family member/relative. Please make more copies as needed.

- For a family member/relative who is a Singaporean or SPR, **in addition** to this Self Declaration Form, please also **provide the latest copy of CPF Transaction History showing past 6 months transactions.**

CPF Transaction History:

The latest transaction must not be more than 2 months old (e.g. if submitting application in July 2020, statement to capture transactions from EITHER Dec 2019 to May 2020 OR Feb 2020 to July 2020).