# Quick Start Tips on Application for Admissions

## I am an NUS High School Diploma student

**When do I apply?**

01 Dec 2020 >
15 Jan 2021

**Am I required to sit for the University Entrance Examination?**

No

**How do I apply for admissions?**

Go to
**Apply to NTU: NUS High School Diploma**
and click **Apply Now** to submit one (1)
online application form.

**What are the admissions requirements?**

You must be awarded
NUS High School Diploma and
meet the **subject prerequisites**
for the programme you
wish to apply.

**How do I know if I have successfully submitted my online application form?**

You know when
1) a confirmation page with your
application number is generated;
2) you receive an
email acknowledgement; and
3) you can login to **Check Status**
for follow-up.

**What are the compulsory Supporting Documents to be submitted?**

**Am I allowed to change my programme choice(s)?**

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## Submit an Appeal

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See Also: Accept Offer and Enrol

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## Submit Art, Design and Media (ADM) Additional Materials

Q: I am applying for the Art, Design and Media (ADM) programme. How do I prepare and submit the ADM additional materials required?

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**APPLY FOR ADMISSIONS**

Q: How do I apply for admissions?

A: Go to Apply to NTU: NUS High School Diploma and click 'Apply Now' submit one (1) online application form.

Q: When do I apply?

A: 01 Dec 2020 – 15 Jan 2021.

Q: How do I know if I have successfully submitted my online application form?

A: You have successfully submitted your form when
    1) a confirmation page with your application number is generated;
    2) you receive an email acknowledging your application;
    3) you are able to login to Check Status for follow-up


**ADMISSIONS REQUIREMENTS**

Q: What are the admissions requirements?

A: You must be awarded NUS High School Diploma and meet the subject prerequisites for the programme you wish to apply.

Q: Am I required to sit for the University Entrance Examination?

A: No.

Q: Are SAT or SAT Subject Tests compulsory?

A: No. You may however produce them to support your application.

Q: Do I need to meet the MOE Mother Tongue Language (MTL) requirement?

A: Yes.

If you have been approved a Mother Tongue-in-lieu or are exempted from Mother Tongue (MT), please submit MOE approval letter along with the supporting documents.

Students who have not satisfied the requirement may be admitted on a provisional basis and attain the MTL within the period of their University study.

Q: What is the MOE Mother Tongue Language (MTL) requirement?

A: a grade D7 for Higher MTL at Singapore-Cambridge GCE O-Level; or
a pass in MTL 'B', or a grade S for H1 MTL or H2 MTL Language and Literature or
General Studies in Chinese, at Singapore-Cambridge GCE A-Level; or
an MOE-approved MTL-in-lieu; or
an MOE-approved MTL-exemption.

**SUBMIT SUPPORTING DOCUMENTS**

Q: What are the compulsory Supporting Documents to be submitted?

A: 1. Singapore Citizens/Permanent Residents: NRIC (front & back);
   Singapore Full-Time National Servicemen (NSFs): NS IC (front & back) and
   passport information page/birth certificate;
   International applicants: passport information page
2. Transcript of Academic Record (all results pages) & Diploma certificate
3. School Leaving Certificate, Testimonial & Transcript of Student Development Record
4. Transcript of Research Record
5. Mother Tongue Language subject & grade at 'O' or 'A' Level; or
   MTL in-lieu subject & grade (along with MOE approval letter); or
   MOE approval letter for MTL exemption
6. (if applicable) International Olympiad (IO) Medal Award
7. (if applicable) NUS transcript for undergraduate module taken
8. (optional) AP Student Grade Report
9. (optional) SAT Subject Tests
10. (optional) IELTS/TOEFL/SAT/PTE Academic/ACT with Writing
11. (if applicable) University Academic Transcript
12. (if applicable) Report/Record of Medical Condition/Special Need

Q: If I am exempted from Full-time National Service (NSF), do I need to submit the exemption letter?

A: Yes.

Q: If I am already exempted from studying Mother Tongue Language (MTL), do I need submit the MOE exemption letter?

A: Yes.

Q: If I am already approved to study another language in lieu of Mother Tongue Language (MTL), do I need submit the MOE approval letter?

A: Yes.

Q: How do I submit my supporting documents?

A: You may either upload via Check Status or submit hardcopy to our Office.

Q: How do I upload my supporting documents?                                    \

A: Follow the guideline below to upload to the Checklist via Check Status:
1. Scan your document in JPG or PDF format, in original colour and upright orientation. For a document with multiple pages, scan and save as a single file.
2. Your file size must not exceed 5MB. DO NOT zip or compress file.
3. Each item can only be uploaded once. Ensure correct file is selected.
4. Check ALL compulsory items are uploaded BEFORE clicking 'Confirm' at the end of Checklist.
5. DO NOT further submit physical copies.
6. For help, email adm_local@ntu.edu.sg or adm_intnl@ntu.edu.sg.

Q: Do I need to submit further hardcopies of my supporting documents after I have uploaded them?

A: No.

Q: If I wish to submit hardcopy of supporting documents, how do I do so?

A: If you prefer to submit hardcopy,
1. Print Checklist (available via Check Status) for use as cover.
2. Arrange your hardcopies in order of Checklist.
3. Indicate your application number at top right corner of each document, and at top left corner of envelope.
4. Your documents should reach our Office no later than five days after the closing date of application.
5. DO NOT submit original documents.
You are strongly encouraged to go green and upload your document.

Q: When is the deadline for supporting documents submission?

A: 5 days after application closing date, i.e. 20 Jan 2021.

Q: How do I know if I have successfully submitted my supporting documents?

A: Login to Check Status to check your submission status in 4-5 workings.

## PAY APPLICATION FEE

Q: How do I pay my application fee?

A: Login to Check Status.

Q: Do you accept cash payment of application fee?

A: No.

Q: When is the deadline for application fee payment?

A: 5 days after application closing date, i.e. 20 Jan 2021.

Q: How do I know if I have successfully paid my application fee?

A: Login to Check Status to check your payment status in 4-5 workings.

## UPDATE APPLICATION

Q: I have changed my contact (i.e. email, mobile, or address). How do I update my contact in my application?

A: You may do so via Check Status before closing date on 15 Jan 2021. For changes after closing date, email adm_local@ntu.edu.sg or adm_intnl@ntu.edu.sg.

Q: How do I know if I have successfully updated my contact?

A: Login to Check Status to check.

Q: Am I allowed to change my programme choice(s) in my application?

A: Yes. You may do so via Check Status before closing date on 15 Jan 2021.

Q: How do I know if I have successfully updated my programme choice(s)?

A: Login to Check Status to check.

## CHECK APPLICATION STATUS

Q: How do I view or check the status of my application?

A: Login to Check Status (using your application number and password you created in your online application form).

Q: How and when will I know the outcome of my application?

A: You will be notified of your outcome by email from end Feb/Mar.

## APPLY FOR SCHOLARSHIPS

Q: How do I apply for Scholarships?

A: Login to Check Status (using your application number and password you created in your online application form).

Q: When is the deadline for application for Scholarships?

A: 15 Jan 2021.

## ADMISSIONS INTERVIEW AND/OR TEST

Q: When will the admissions interview and/or test take place? How will I be informed?

A: Feb-Jun/Jul 2021 via phone call and/or email.

## ACCEPT OFFER AND ENROL

Q: If I am offered admissions, how do I accept the offer?

A: You may do so by following the instruction and deadline given on your offer letter.

Q: After I have accepted the offer, when and where do I proceed?

A: If you are matriculating in Academic Year 2021-22, you will receive from mid-Jun an instructions email to proceed with your enrolment via the Freshmen Portal.

If you are matriculating only after Academic Year 2021-22, you will receive in Sep/Oct an acknowledgement letter for the programme you have accepted.

## SUBMIT AN APPEAL

Q: If I wish to appeal, how may I do so?

A: You may do so by submitting an application for appeal for one (1) programme of your choice during the online appeal exercise in May/Jun.

Q: When can I expect to receive my appeal outcome?

A: From Jun/Jul.

Q: If I have been offered a programme, but wish to appeal for another programme, should I first accept the offer?

A: Yes, you should accept the offer by the stipulated date while awaiting your appeal outcome.

Q: If I have yet to receive my application outcome, can I submit an appeal during the online appeal exercise in May/Jun?

A: Yes, you may do so, or alternatively wait for your application outcome before deciding your next course of action.

## APPLY FOR MEDICINE

Q: I am applying for the LKCMedicine MBBS programme. What constitutes a complete application?

A: In addition to your online application form and supporting documents submission, you must have provided a valid BMAT Number,
completed a Personal Statement,
performed an Online Criminal Records Declaration, latest by 15 Jan 2021; and
submitted two Online Reference Report, latest by 18 Jan 2021.

To learn more, visit LKCMedicine MBBS entry requirements and selection criteria.

Q: I am applying for the LKCMedicine MBBS programme. Can I check if I have submitted a valid BMAT number? If yes, how? How do I furnish a correct BMAT number if there is an error?

A: Yes, you may do so via Check Status, latest by 15 Jan 2021. Notify us at adm_local@ntu.edu.sg or adm_intnl@ntu.edu.sg once you have updated correctly your BMAT number. Note: It is important you provide a valid BMAT number.

Q: I am applying for the LKCMedicine MBBS programme. How do I know if I have successfully submitted my Personal Statement?

A: You have successfully submitted your Personal Statement when you can review, edit and finalise your Statement via Check Status any time during the application period till 15 Jan 2021. Note: No submission status is reflected when you can modify your Statement.

Q: I am applying for the LKCMedicine MBBS programme. How do I perform the Online Criminal Records Declaration? How do I know if I have successfully performed my Declaration?

A: Via Check Status latest by 15 Jan 2021. Your declaration status will be reflected.

Q: I am applying for the LKCMedicine MBBS programme. How do I submit the two Online References Reports? How do I know if I have successfully submitted the two Reports?

A: Via Check Status latest by 18 Jan 2021. Your referee name(s) will be reflected.

## SUBMIT ART, DESIGN AND MEDIA (ADM) ADDITIONAL MATERIALS

Q: I am applying for the Art, Design and Media (ADM) programme. How do I prepare and submit the ADM additional materials required?

A: Follow strictly the ADM submission requirements.