

Verification Details Graduate (Coursework) Programmes

Acceptance Status:

You may check your acceptance status [https://wis.ntu.edu.sg/webexe/owa/pgr\\$adm_acceptform.main](https://wis.ntu.edu.sg/webexe/owa/pgr$adm_acceptform.main)

Important Dates for Admission

Kindly visit this link <https://www.ntu.edu.sg/admissions/graduate/gfreshmenguide/important-dates> for important dates.

Steps to submit Online Verification form

1. Click [here](#) to log in.
2. Key in Application number, click “Go”.
3. Key In NRIC/ Passport number and date of birth (DD-MMM-YYY), click “Submit”.
4. Check that all particulars (Name, Date of Birth, Citizenship, Gender, etc.) are correct.
5. Ensure the following is accurate:
 - **Contact information**
 - If you do not have a local address, you may indicate current address. **You may update your latest address and local contact number through Graduate Student Link, once accessible.**
 - **Emergency Contact** **You may update your emergency contact in Graduate Student Link, once accessible.**
 - Ensure that email address (if applicable) is in small letters.
 - Emergency address has to be indicated.
 - **Employment in NTU (if applicable)**
 - **Eligibility for MOE Subsidy**
 - Update if you have previously graduated/ withdrawn from any programmes from local Autonomous University.
 - **For Full-time Student Only (if applicable)**
 - Update if you have outstanding obligations in relation to scholarship or bond from previous programme from NTU.
 - **Criminal Records Declaration**
6. Ensure that all particulars and information are correct before submitting the form. Please click “**Save**” and return within Online verification period to complete the verification.

Upload Documents

- File size must not be more than **2MB**
- File name must be in **English characters**
- Upload of documents will still be available after you have completed online verification
- **Official Verification Report (Mandatory)**
Applicants who are presenting overseas credentials/ degrees **are required** obtain an official verification report from an NTU approved credential verification agency.

Chinese Universities to go through either:

- <https://xwrz.chsi.com.cn/gateway>
or
- <https://www.chsi.com.cn/xlcx/en/brief.jsp> (**Sample**)
 - Request Verification report (English) for Bachelor degree, not Graduate Certificate or Transcripts

Note: Please ensure that verification report is valid for verification.

Australian/ New Zealand Universities to go through:

- [My eQuals](#)
 - Please upload the academic documents/links with the PIN in a word document to the e-verification portal.

United States of America Universities to go through:

- [National Student Clearinghouse](#)
 - Please request degree verify certificate instead of enrolment certificate. If you are unable to perform the verification through this agency, kindly proceed with Risk Management Intelligence (RMI) instead.

For other Universities or unable to verify degree using the above degree verification agencies to go through degree verification agency as follows:

- [Risk Management Intelligence \(RMI\)](#)

Note:

- **Do note that there will be fees involve using the above degree verification agency.**

Lee Kong Chian School of Medicine (LKC Medicine)

Students under the Graduate Diploma in Sports Medicine programme would have to submit proof of their registration with Singapore Medical Council – either with Practising Certification or Certificate of Professional Status” (COPS). This would be in lieu for the verification report by the respective verification agency.

Student group category	Mandatory documents for upload to e-verification portal	Additional document (If it has not been uploaded during application)
International student (Direct Offer with international qualification)	<ul style="list-style-type: none"> • Degree verification report (English) from NTU approved verification agency⁺ • Student pass (Front & Back or digital copy) – Full Time Student- • NTU medical Invoice[*] 	Latest Passport
International student (Direct Offer with local Singapore qualification)	<ul style="list-style-type: none"> • Degree verification screen capture from respective local university online degree verification portal • Student pass (Front & Back or digital copy) – Full Time Student- • NTU medical Invoice[*] 	Latest Passport
International student (Conditional Offer with international qualification)	<ul style="list-style-type: none"> • Official degree certificate and transcript[☆] • Degree verification report (English) from NTU approved verification agency⁺ • Student pass (Front & Back or digital copy) – Full Time Student- • NTU medical Invoice[*] 	Latest Passport
International student (Conditional Offer with local Singapore qualification)	<ul style="list-style-type: none"> • Official degree certificate and transcript[☆] • Degree verification screen capture from respective local university online degree verification portal • Student pass (Front & Back or digital copy) – Full Time Student- • NTU medical Invoice[*] 	Latest Passport
Singapore citizen/ Singapore permanent resident (Direct Offer with international qualification)	<ul style="list-style-type: none"> • Degree verification report (English) from NTU approved verification agency⁺ • NTU medical Invoice[*] 	
Singapore citizen/ Singapore permanent resident (Direct Offer with local Singapore qualification)	<ul style="list-style-type: none"> • Degree verification screen capture from respective local university online degree verification portal • NTU medical Invoice[*] 	
Singapore citizen/ Singapore permanent resident (Conditional Offer with international qualification)	<ul style="list-style-type: none"> • Official degree certificate and transcript[☆] • Degree verification report (English) from NTU approved verification agency⁺ • NTU medical Invoice[*] 	
Singapore citizen/ Singapore permanent resident (Conditional Offer with local Singapore qualification)	<ul style="list-style-type: none"> • Official degree certificate and transcript[☆] • Degree verification screen capture from respective local university online degree verification portal • NTU medical Invoice[*] 	

Direct Offer - Applicant has completed their degree programme and has submitted their official degree certificate and transcript earlier during application.

Conditional Offer – Applicant awaiting to complete their final term/semester/trimester in their current course of study, with outstanding educational documents. This can be identified in your offer letter with the condition stating, “**The offer of admission is on condition that you obtain your Bachelor's degree with a _____ from _____, _____.**”

**Official bachelor's degree certificate and transcript - To upload original and English translation, if certificate and transcript is not in English.*

**Degree verification report (English) from NTU approved verification [agency](#).*

**Student Pass (Front & Back or digital copy) - Available after completing formalities and issued by ICA.*

**NTU medical Invoice - Available after you have completed your health screening/endorsement with [NTU University Health Service](#).*

Important Notes

1. Online Matriculation

Please ensure that you have completed the following procedures before proceeding with Online matriculation:

- Accepted Offer, Obtained Matriculation number, and Created Network Account

For more information on online matriculation, you may [click here](#).

Matriculation contact email: matric@ntu.edu.sg

Matriculation contact number: 6592 2451

2. International students

a. Student Pass (For Full- Time International Students)

[Please submit application for student's pass following the important dates indicated in the link appended in page 1.]

To apply for student pass, please access <https://www.ica.gov.sg/pass/studentpass/ihl> to submit the Student's Pass Online Application and Registration (SOLAR) electronically.

- SOLAR Information can be found in Offer Acceptance Confirmation email. Please check inbox/ junk mail after you have accepted the offer.
- Please check all information in SOLAR before submitting your Student's Pass application.

Information on application of Student's Pass can be found [here](#).

Collection of Student Pass

For Full-Time International students holding IPA letter who are residing in Singapore currently, you can make e-appointment with ICA to collect your Student Pass.

Note:

Please do not make any early travel plans without IPA letter.

b. Immigration Pass (Part- time International Students)

International Students who are not a citizen or Permanent Resident of Singapore must ensure that they possess a valid immigration pass issued by ICA or Ministry of Manpower (MOM) to study and reside in Singapore throughout the entire period of their studies.

3. **Health Screening**

The offer of admission is made to you subjected to the condition that the University is satisfied that you are medically fit to pursue the programme of study. **As such, all students (Full time and Part time) must undergo health screening prior to admission.**

Students who seek endorsement or completed health screening at UHS **must** upload the NTU medical invoice via [E-Verification portal](#).

Booking of health screening appointments will be announced at a later date.

For Singapore Citizens and Singapore Permanent Residents

Students who are unable to have the health screening done at the Fullerton Healthcare @ NTU may have it done by any registered physician in Singapore. The completed [Health Screening Form \(MC1\)](#) should be submitted personally by hand to the Fullerton Healthcare @ NTU before your programme commencement date, as reports sent by mail might be lost in the process. If you are submitting your completed medical report to Fullerton Health @ NTU, please make an appointment online via <https://bookappt.fullertonhealth.com/#/login>. Do note that there will be an endorsement fee of S\$5 (inclusive of prevailing GST) payable.

Unless you hear from us to the contrary, you may assume that your medical report is in order.

Students who intend to complete the health screening at Fullerton Healthcare @ NTU

The health screening appointment can be booked online via:
<https://bookappt.fullertonhealth.com/#/login>.

Please refer to the [Guide](#) for instructions on making your health screening appointment.

Please call the Fullerton Healthcare @ NTU directly at 6793 6828 or email them at: ntu@fullertonhealth.com if you require assistance for the booking of your health screening appointment.

Before you proceed for the health screening, please print the [Health Screening Form \(MC1\)](#) on both sides of paper. **Complete** Part I of the Form and hand it to the Fullerton Healthcare @ NTU at the time of your health screening.

Female students who are expecting their menstrual period to coincide with the health screening, please complete your health screening after the last day of your period. This is to avoid having to come back a second time to complete the urine test, as an ongoing or recent period will interfere with the results of the urine test.

The health screening fee is S\$32 (inclusive of prevailing GST). If abnormality is found during the physical examination, you may be required to go for a Chest X-ray at an additional fee of S\$15 (inclusive of prevailing GST).

For International Students

All international students must undergo a health screening at the Fullerton Healthcare @ NTU prior to admission to the University. You are required by the Immigration and Checkpoints Authority (ICA) to undergo the Human Immunodeficiency Virus (HIV) test and Chest X-ray to exclude Tuberculosis for the issuance of Student's Pass. These tests are to be STRICTLY done ONLY in Singapore.

The health screening fee is S\$50 (inclusive of prevailing GST) for international students which includes the fee for HIV test.

4. **Accommodation**

Please check the accommodation website for updates on housing application period:

<https://www.ntu.edu.sg/life-at-ntu/accommodation/graduate-housing/>

For further enquiries, please email to och-pg@ntu.edu.sg

5. **Medical Insurance**

All full-time matriculated students are covered under the NTU student insurance schemes. To find out more about the medical and insurance schemes or opt out options, please click [HERE](#).

6. **Fees**

a. **MOE subsidy**

From AY2019 onwards, MOE subsidy only applies to Singaporean and Singapore Permanent Resident (SPR) students. International students enrolled in Coursework Programmes under S. Rajaratnam School of International Studies (RSIS) programmes are still eligible for MOE subsidy. The subsidy is capped at the normal course duration of 1 year for full-time students and 2 years for part-time students. Students who take longer than the normal course duration will be liable for non-subsidised fees during the extended semesters.

International students enrolled in other Coursework Programmes will be liable for non-subsidised tuition fees.

Students who have previously enjoyed MOE subsidy in a graduate programme will not be eligible for MOE subsidy in another graduate programme at the same or lower level.

b. **Tuition fees**

The bill for tuition fee and miscellaneous fees will be sent via email by the NTU Shared Services - Finance (NSS-Finance) approximately within 2 weeks upon commencement of classes.

Candidates who withdraw from the programme within the first 2 weeks of the first semester/trimester shall not be liable for Tuition Fee and Miscellaneous Fee. Candidates are expected to have sufficient funds to cover all the expenses of their entire period of study.

For more information on the eligibility guidelines for MOE Subsidy and the latest fees, please visit fees website: <https://www.ntu.edu.sg/admissions/graduate/financialmatters/pgtuitionfees>

7. School's contact

Please refer below for school's email and contact number for any enquiries on class schedules, deposits, scholarship and any other related matters:

Lee Kong Chian Sch of Medicine	Nanyang Technopreneurship Centre	Sch of Art, Design & Media
gradprog_LKCmedicine@ntu.edu.sg 6790-4602 / 6790-5779	tipen@ntu.edu.sg (English Programme) tipm@ntu.edu.sg (Chinese Programme) 6790-6675	admcsep@ntu.edu.sg 6592-3169 / 6592-2472
Sch of Biological Sciences	Sch of Computer Science & Eng	Sch of Civil & Environmental Eng
m_sc_biodatascience@ntu.edu.sg 6514-8392	MSAI- scse-msai@ntu.edu.sg MSCS- scse-mscs@ntu.edu.sg MSDS- scse-msds@ntu.edu.sg MSBT- scse-msbt@ntu.edu.sg 6790-6168 / 6592-3176	ceemscprog@ntu.edu.sg 6790-5828
Sch of Electrical & Electronic Eng	Sch of Materials Science & Eng	Sch of Mechanical & Aerospace Eng
eee_msc@ntu.edu.sg 6790-2572 / 6790-6324	msegraduate@ntu.edu.sg 6790-6749	mae.msc@ntu.edu.sg 6790-4955
S. Rajaratnam Sch of International Studies	Wee Kim Wee Sch of Communication & Information	School of Chemistry, Chemical Engineering and Biotechnology
rsisadmissions@ntu.edu.sg 6790-6887	wkwsci_coursework@ntu.edu.sg 6790-4602 / 6790-5779	mcsai@ntu.edu.sg
School of Physical & Mathematical Sciences		
MSc (Analytics)	msa@ntu.edu.sg	
MSc (Financial Technology)	MScFinTech@ntu.edu.sg	
MSc (Precision Scientific Instrumentation)	m_spsi@ntu.edu.sg	
School of Social Sciences		
MSc (Applied Economics)	mscae@ntu.edu.sg	6513-8173
MSc (Applied Gerontology)	gerontology@ntu.edu.sg	6904-7499 / 6592-7833
Master of Public Administration - English	mpa@ntu.edu.sg	6592-2612
MSc (Managerial Economics) - English	mme@ntu.edu.sg	6592-2530
Master of Social Sciences (China & Global Governance)	mcgg@ntu.edu.sg	6592-2612
Master of Public Administration - Chinese	ncpa-dp@ntu.edu.sg	6908-2229
MSc (Managerial Economics) - Chinese	mme-c@ntu.edu.sg	