Verification Details Graduate (Coursework) Programmes – AY2020/2021 (January 2021 Intake)

Acceptance Status:
You may check your acceptance status [https://wis.ntu.edu.sg/webexe/owa/pgr$adm_acceptform.main](https://wis.ntu.edu.sg/webexe/owa/pgr$adm_acceptform.main)

Important Dates for Admission

<table>
<thead>
<tr>
<th>Important Dates</th>
<th>Action Required</th>
<th>Action By</th>
</tr>
</thead>
<tbody>
<tr>
<td>After 15 Nov 2020</td>
<td>Submit Student Pass application.</td>
<td>Full Time International Students</td>
</tr>
<tr>
<td>30 Nov 2020 onwards</td>
<td>Complete Travel declaration via <a href="#">Travel Declaration system</a> - Students may indicate tentative travel plan and make changes to re-declare travel once confirmed.</td>
<td>All Students</td>
</tr>
<tr>
<td>30 Nov - 11 Dec 2020</td>
<td>Complete <a href="#">Online Verification form</a> via <a href="#">E-Verification portal</a></td>
<td>All Students</td>
</tr>
<tr>
<td>30 Nov – 30 Dec 2020</td>
<td>Upload outstanding documents through E-Verification portal</td>
<td>All Students</td>
</tr>
<tr>
<td></td>
<td>Upload <a href="#">Official Verification Report</a> through E-Verification portal (Mandatory)</td>
<td>Students who graduated from Overseas Universities</td>
</tr>
<tr>
<td>30 Nov - 4 Dec 2020</td>
<td><a href="#">Health Screening</a></td>
<td>All Students currently residing in Singapore</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Full- time International Students who have obtained entry approval</td>
</tr>
<tr>
<td>14 Dec – 16 Dec 2020</td>
<td>Complete <a href="#">Online matriculation</a> via Online matriculation portal</td>
<td>All Students</td>
</tr>
<tr>
<td>11 Jan 2021</td>
<td>Start of AY 2020 Semester 2</td>
<td>All Students</td>
</tr>
</tbody>
</table>
Steps to submit Online Verification form

1. Click [here](#) to log in.

2. Key in Application number, click “Go”.

3. Key In NRIC/ Passport number and date of birth (DD-MMM-YYY), click “Submit”.

4. Check that all particulars (Name, Date of Birth, Citizenship, Gender, etc.) are correct.
   - If you need clarifications on your particulars, please email us at [admission_coursework@ntu.edu.sg](mailto:admission_coursework@ntu.edu.sg)

5. Ensure that you have completed the following sections and select accordingly:
   - **Contact information**
     - If you do not have a local address, you may indicate current address. You may update your latest address and local contact number through Graduate Student Link (GSLink) once accessible.
   - **Emergency Contact (Mandatory)**
     - Ensure that email address (if applicable) is in small letters.
     - Emergency address has to be indicated.
   - **Employment in NTU (if applicable)**
   - **Eligibility for MOE Subsidy**
     - Update if you have previously graduated/ withdrawn from any programmes from local Autonomous University
   - **For Full-time Student Only (if applicable)**
     - Update if you have outstanding obligations in relation to scholarship or bond from previous programme from NTU
   - **Criminal Records Declaration**

6. Ensure that all particulars and information are correct before submitting the form. Please click “Save” and return within Online verification period to complete the verification.
Upload Documents

- Uploading of documents is **NOT** required unless requested from us. Please ensure the following when uploading of documents:
  - File size must not be more than 2MB
  - File name must be in English characters
  - Upload of documents is still be available after you have completed online verification

- **Official Verification Report (Mandatory)**
  Applicants who are presenting overseas credentials/ degrees **are required** obtain an official verification report from an NTU approved credential verification agency.

  **Chinese Universities to go through either:**
  - [http://cqv.chinadegrees.cn/en/ (Sample 1)]
  - [https://www.chsi.com.cn/xloz/en/brief.jsp (Sample 2)]
    - Request Verification report (English) for Bachelor degree, not Graduate Certificate or Transcripts

  **Note**: Please ensure that verification report is valid for verification.

  **Australian/ New Zealand Universities to go through:**
  - [My eQuals](#)
    - Please share the academic documents with admission_coursework@ntu.edu.sg with PIN (if applicable) and email us your application number once you have shared the documents.

  **Others to go through degree verification agencies as follows:**
  - [World Education Services Inc. (WES)](#)
    - Select ICAP evaluation.
    - Ensure that NTU is one of the recipient for the verification report

  **Note**: For applicants who graduated from Universities in United States, you may request for a Verification report from either WES (Canada) or from National Student Clearinghouse.

  - You may email us at admission_coursework@ntu.edu.sg if your University offers an official degree verification portal.
Important Notes

1. **Online Matriculation**

   Please ensure that you have completed the following procedures before proceeding with Online matriculation:
   - Accepted Offer, Obtained Matriculation number, and Created Network Account
   - Completed Travel Declaration
   - Completed Online Verification
   - Obtained IPA letter (For Full time international students)

   For more information on online matriculation, you may click here.

2. **International students**

   a. **Student Pass** (For Full- Time International Students)

      [Please submit application for student’s pass after 15 November]

      To apply for student pass, please access https://www.ica.gov.sg/pass/studentpass/ihl to submit the Student’s Pass Online Application and Registration (SOLAR) electronically.

      - SOLAR Information can be found in Offer Acceptance Confirmation email. Please check inbox/ junk mail after you have accepted the offer.
      - Please check all information in SOLAR before submitting your Student’s Pass application.

      Information on application of Student’s Pass can be found here.

   b. **Immigration Pass** (Part- time International Students)

      International Students who are not a citizen or Permanent Resident of Singapore must ensure that they possess a valid immigration pass issued by ICA or Ministry of Manpower (MOM) to study and reside in Singapore throughout the entire period of their studies.

3. **Health Screening**

   The offer of admission is made to you subjected to the condition that the University is satisfied that you are medically fit to pursue the programme of study. **As such, all students (Part-time and Full-time) must undergo health screening prior to admission.**

   Singapore Citizens/ Singapore Permanent Resident/ Part time International Students

   Students residing in Singapore are highly encouraged to have the health screening done by any registered general practitioners in Singapore. The completed Health screening Form (MC1) and X-ray report are to be submitted to UHS for endorsement. A nominal/ administrative charge of $5 will be levied on students who seek endorsement. **Students who seek endorsement from UHS should upload the endorsement via E-Verification portal to complete verification process.**
Full time International students

Health screening test MUST BE DONE at the campus clinic - Fullerton Healthcare @ NTU, University Health Service (UHS) Building. You are required to collect your health screening results from the medical centre.

Booking of health screening appointment end on 4 December 2020.

The below health screening appointments stated is only applicable for students currently residing in Singapore OR Full time International students who have obtained entry approval.

Health screening appointments not mentioned will be release in due course.

<table>
<thead>
<tr>
<th>Date: 30 November – 4 December 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Time: 9am – 3.30pm</td>
</tr>
<tr>
<td>Venue: University Health Service Building</td>
</tr>
<tr>
<td>36 Nanyang Avenue</td>
</tr>
<tr>
<td>Singapore 639801</td>
</tr>
</tbody>
</table>

Note:
- Booking will not be valid if you book your appointment using the incorrect link.
- Strictly no walk-in

For information on health screening and booking of health screening appointment, please click on the link: http://admissions.ntu.edu.sg/graduate/Pages/Healthscreening.aspx.

4. Accommodation

Please check the accommodation website for updates on housing application period: http://www.ntu.edu.sg/has/Graduate/Pages/index.aspx.

For further enquiries, please email to has-pg@ntu.edu.sg

5. Medical Insurance

All full-time matriculated students are covered under the NTU student insurance schemes. To find out more about the medical and insurance schemes or opt out options, please click HERE.

6. Fees

a. MOE subsidy

From AY2019 onwards, MOE subsidy only applies to Singaporean and Singapore Permanent Resident (SPR) students. International students enrolled in Coursework Programmes under S. Rajaratnam School of International Studies (RSIS) programmes are still eligible for MOE subsidy. The subsidy is capped at the normal course duration of 1 year for full-time students and 2 years for part-time students. Students who take longer than the normal course duration will be liable for non-subsidised fees during the extended semesters.

International students enrolled in other Coursework Programmes will be liable for non-subsidised tuition fees.

Students who have previously enjoyed MOE subsidy in a graduate programme will not be eligible for MOE subsidy in another graduate programme at the same or lower level.
b. Tuition fees

The bill for tuition fee and miscellaneous fees will be sent via email by the NTU Shared Services - Finance (NSS-Finance) approximately 2 weeks after commencement of classes.

Candidates who withdraw from the programme within the first 2 weeks of the first semester shall not be liable for Tuition Fee and Miscellaneous Fee. Candidates are expected to have sufficient funds to cover all the expenses of their entire period of study.

For more information on the eligibility guidelines for MOE Subsidy and the latest fees, please visit fees website: [http://admissions.ntu.edu.sg/graduate/coursework/BeforeApplying/Fees](http://admissions.ntu.edu.sg/graduate/coursework/BeforeApplying/Fees)

7. Schedule of Classes

Please refer below for school’s email for any enquiries on class schedules:

<table>
<thead>
<tr>
<th>School</th>
<th>Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lee Kong Chian School of Medicine</td>
<td><a href="mailto:gradprog_LKCMedicine@ntu.edu.sg">gradprog_LKCMedicine@ntu.edu.sg</a></td>
</tr>
<tr>
<td>Nanyang Technopreneurship Centre</td>
<td><a href="mailto:TIPEN@ntu.edu.sg">TIPEN@ntu.edu.sg</a></td>
</tr>
<tr>
<td>School of Biological Sciences</td>
<td><a href="mailto:msc_biodataascience@ntu.edu.sg">msc_biodataascience@ntu.edu.sg</a></td>
</tr>
<tr>
<td>School of Civil and Environmental Engineering</td>
<td><a href="mailto:ceemscprog@ntu.edu.sg">ceemscprog@ntu.edu.sg</a></td>
</tr>
<tr>
<td>School of Computer Science and Engineering</td>
<td><a href="mailto:SCSE-MSAI@ntu.edu.sg">SCSE-MSAI@ntu.edu.sg</a></td>
</tr>
<tr>
<td>School of Electrical and Electronic Engineering</td>
<td><a href="mailto:eee_msc@ntu.edu.sg">eee_msc@ntu.edu.sg</a></td>
</tr>
<tr>
<td>School of Materials Science and Engineering</td>
<td><a href="mailto:msegraduate@ntu.edu.sg">msegraduate@ntu.edu.sg</a></td>
</tr>
<tr>
<td>School of Mechanical and Aerospace Engineering</td>
<td><a href="mailto:mae.msc@ntu.edu.sg">mae.msc@ntu.edu.sg</a></td>
</tr>
<tr>
<td>School of Physical and Mathematical Sciences</td>
<td>MSc (Analytics): <a href="mailto:msa@ntu.edu.sg">msa@ntu.edu.sg</a></td>
</tr>
<tr>
<td></td>
<td>MSc (Financial Technology): <a href="mailto:MScFinTech@ntu.edu.sg">MScFinTech@ntu.edu.sg</a></td>
</tr>
<tr>
<td>S. Rajaratnam School of International Studies</td>
<td><a href="mailto:rsisadmissions@ntu.edu.sg">rsisadmissions@ntu.edu.sg</a></td>
</tr>
<tr>
<td>Wee Kim Wee School of Communication &amp; Information</td>
<td><a href="mailto:wkwsci_coursework@ntu.edu.sg">wkwsci_coursework@ntu.edu.sg</a></td>
</tr>
</tbody>
</table>