

To: Research Students

APPENDIX A

List of schools' reporting address and contact person.

Please pay attention to the Special Remarks (if applicable) as instructed by the School.

School	Address /Location (Special Remarks from Schools, if applicable)	Person(s) to report	Contact Numbers
School of Civil and Environmental Engineering (CEE)	School of CEE, North Spine Academic Complex N1, N1-01A-33, Graduate Studies Unit There is no need to report to School after matriculation. Pls attend Freshmen Orientation & Tea Reception held on Friday, 10 January 2019, 2:00pm to 4:00pm to collect your student matric card and orientation package. Please wait for our email.	Ms Ng Soo Ching	67905322
School of Electrical and Electronic Engineering (EEE)	<p>(A) Please attend EEE Orientation Programme for MEng/PhD Students on Thursday, 16 Jan 2020 from 11.30am to 4pm at Executive Seminar Room (S2.2-B2-53).</p> <p>(B) For late candidates who miss the EEE Orientation held on 16 Jan 2020, please report to GRPO during Office hours at the following location :</p> <p>Graduate Research Programme Office School of EEE, South Spine Academic Complex S2, Level B2, Section B, Room 71</p> <p>N/B: It is important to attend the orientation which provides an overview to the MEng and PhD programmes.</p>	Registration Counter Staff LT26 [located at South Spine, Basement 2, Use LIFT (SS4-6)] Counter Staff Graduate Research Programme Office (GRPO)	65138263/ 67904236/ 67906437
School of Materials Science and Engineering (MSE)	School of MSE, North Spine Academic Complex, N4.1-02-12 There is no need to report to us. We will see you at the School Orientation. Please check your emails for more information.	Ms Jacqueline Loh Ms Serena Tan	67906749

School	Address /Location (Special Remarks from Schools, if applicable)	Person(s) to report	Contact Numbers
School of Mechanical and Aerospace Engineering (MAE)	School of MAE, North Spine Academic Complex N3, MAE Research Office, N3-02B-62 Note : Candidates are not required to report to School after matriculation. Please wait for MAE email instead.	Ms Shaikah Bte Shaik Rahim Ms Tan-Yeo Lay Foon	67906827 67905933
School of Chemical and Biomedical Engineering (SCBE)	School of CBE, N1.2-B3-13, General Office Candidates are required to report to School after matriculation procedure at School of CBE, N1.2-B3-13, General Office Please attend SCBE Welcome cum Briefing Session for PhD/MEng students as follows: Date: 07 Jan 2020 (Tue) Time: 11.00am – 12.00nn (Lunch will be provided) Venue: CBE Seminar Room 1 N1.2-B3-14	Ms Ren Jie Ms Yong Siew Wai, Terri	65138146 65927588
School of Computer Science and Engineering (SCSE)	<u>Briefing Session by Asst-Chair (Graduate Studies)</u> Date: 11 January 2020 (Sat) Time: 1:30pm Venue: LT 3 Note: Candidates are not required to report to School after matriculation. Please check your school email account for our follow-up email in January 2020. Please direct enquiries to Ms Juliana Binte Jaapar at <u>jjuliana@ntu.edu.sg</u> .	Juliana Binte Jaapar	6592 3176
Interdisciplinary Graduate Programme (IGP)	Academic Block North 61 Nanyang Drive, ABN-01b-11 Singapore 637335 Note : Candidates are required to report to school after matriculation procedure.	Ms Lim Chia Huei	65927705

School	Address /Location (Special Remarks from Schools, if applicable)	Person(s) to report	Contact Numbers
School of Physical and Mathematical Sciences (SPMS)	School of Physical and Mathematical Sciences 21 Nanyang Link, SPMS-CBC-02-01, Singapore 637371 Note : Candidates <u>are not required</u> to report to School after matriculation but they are required to attend the SPMS Orientation on 06 Jan 2020 (TBC). Please wait for our email.	Ms Tong Wan Ling Ms Lee Yean Chin Counter Staff	65921853 65138463 65138459
School of Biological Sciences (SBS)	SBS, 60 Nanyang Drive, Level 1, Undergraduate/Graduate Student Office Note : Candidates <u>are not required</u> to report to School after matriculation. Please wait for SBS email instead.	Ms May Chong Ms Jenny Low	63162802 69041104
School of Humanities (SoH)	School of Humanities Level 4 HSS Meeting Room 6 (HSS-04-95) Note: Candidates <u>are required</u> to report to School after matriculation procedure. Please call admin staff when candidates arrive in MR6.	Ms Christina Seet Ms Eng Qiao En	63168914 69047151
School of Social Sciences (SSS)	School of Social Sciences (next to Hive building) 48 Nanyang Avenue, Level 2 (02-19), Singapore 639818 Note: Candidates <u>are required</u> to report to school after matriculation for school's administrative process on: Day/Date: Thursday, 09 January 2020 Time: 9.15am Venue: SHHK/HSS Seminar Room 7 (SHHK/HSS-01-06)	Ms Li Sufei Ms Jezreel Pillai	67906134 63168740
S. Rajaratnam School of International Studies (RSIS)	RSIS, South Spine Academic Complex S4, Level B3, Nanyang Avenue Note : Candidates <u>are not required</u> to report to School after matriculation. Please wait for RSIS email instead.	Ms Kasmawati Binte Abdullah Ms Faridah Binte Saroni Ms Roxane Domingo Ordoñez Ms Priscilla Khee	67906887 67906485 65137655 67906976

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School of Art, Design and Media (ADM)	School of Art, Design and Media 81 Nanyang Drive, Level 3, Singapore 637458 Note : Candidates <u>are not required</u> to report to School after matriculation. Please wait for ADM email instead.	Chia Hsiao Ching	65922472
Wee Kim Wee School of Communication and Information (WKWSCI)	Wee Kim Wee School of Communication & Information 31 Nanyang Link, Level 4 #04-03, Singapore 637718 Note : Candidates <u>are not required</u> to report to School after matriculation but they are required to attend the WKWSCI Orientation on 8 January 2020. Please refer to our email sent on 27 Nov 2019. Venue: WKWSCI Student Services Centre (WKWSCI Building, #04-03).	Ms Shireen Lai Ms Sheree Gan	67905779 65132030
Lee Kong Chian School of Medicine (LKCMed)	LKC Medicine PhD students <u>are not required</u> to report to the School after matriculation with the University. Students are to attend the PhD Orientation as scheduled by the School. Please look out for our email for the Orientation details. If there is any enquiry, please email to gradprog_LKCMedicine@ntu.edu.sg	Mr Edwin Lim Ms Zarifah Mohamad	69042068 65927562
Asian School of the Environment (ASoE)	Asian School of the Environment N2-01c-65 (Room 1), 50 Nanyang Avenue Note : Candidates <u>are required</u> to report to school after matriculation procedure at ASE General Office (N2-01c-65 (Room 1)) Time : 9.00am – 11.30am and 2.00pm – 5.00pm	Ms Christina Tee Siew Khiaw	65927859
Nanyang Business School (NBS)	S3-01B-73, Nanyang Avenue, Singapore 639798 Note : Candidates <u>are not required</u> to report to School after matriculation but they are required to attend the NBS PhD Orientation as scheduled by the School. If there is any enquiry, please email to NBS PhD Office (NBSPhd@ntu.edu.sg)	Ms Quek Bee Hua Ms Karen Balaan	67906145 67906061

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