

Steps to submit Online Verification form

1. Click [here](#) to log in.
2. Key in Application number, click “Go”.
3. Key In NRIC/ Passport number and date of birth (DD-MMM-YYY), click “Submit”.
4. Check that all particulars (Name, Date of Birth, Citizenship, Gender, etc.) are correct.
 - If you need clarifications on your particulars, please email us at admission_research@ntu.edu.sg
5. Ensure that you have completed the following sections:
 - **Contact information**

Note: If you do not have a local address, you may indicate currently address. You may update the latest address and local contact number through Graduate Student Link (GSLink) once accessible.
 - **Emergency Contact (Mandatory)**
 - o Ensure that email address (if applicable) is in small letters.
 - o Emergency address has to be indicated.
 - **Employment in NTU**
 - **Eligibility for MOE Subsidy**
 - **For Full-time Student Only (if applicable)**
 - **Criminal Records Declaration**
6. Ensure that all particulars and information are correct before submitting the form. Otherwise, you may click “Save” and return within Online verification period to complete the verification.

Upload Documents

- Uploading of documents is **NOT** required unless requested from us. Please ensure the following when uploading of documents:
 - o File size must not be more than 2MB
 - o File name must be in English characters
 - o Upload of documents is still to be available after you have completed online verification
- **Official Verification Report (Mandatory)**

Applicants who are presenting overseas credentials/ degrees **are required** obtain an official verification report from an NTU approved credential verification agency.

Chinese Universities to go through either:

 - <http://www.chinadegrees.cn/en/> (**Sample 1**)
 - <https://www.chsi.com.cn/xlcx/en/brief.jsp> (**Sample 2**)
 - Request Verification report (English) for Bachelor degree, not Graduate Certificate or Transcripts

Note: Please ensure that verification report is valid for verification.

Australian/ New Zealand Universities to go through:

- o [My eQuals](#)
 - Please share the academic documents with admission_research@ntu.edu.sg with PIN (if applicable) and email us your application number once you have shared the documents.

United States of America Universities to go through:

- o [National Student Clearinghouse](#)
 - Please request degree verify certificate instead of enrolment certificate.

For other Universities or unable to verify degree using the above degree verification agencies to go through either degree verification agencies as follows:

- [Risk Management Intelligence \(RMI\)](#)
- o [World Education Services Inc. \(WES\)](#)
 - Select ICAP evaluation.
 - Select Canada option if your degree certificate is issued from United States. Otherwise, select US option.
 - Ensure that NTU is one of the recipient for the verification report

Note:

- ***Do note that there will be fees involve using the above degree verification agencies.***
- ***Applicants who apply verification through either RMI or WES, please email the reference number and application number to admission_research@ntu.edu.sg for update.***