

**DOCUMENTATION CHECK-LIST FOR APPLICANT
(FOR NATIONALS OF ASSESSMENT LEVEL I COUNTRIES)**

Name of Applicant: _____ Nationality : _____

Before submission, kindly go through the list of items below to ensure that you have fully completed and furnished the necessary documents and tick (✓) accordingly.

The following basic documents are required for all types of visa applications

- Form 14 and V-39 A**
- 2 recent passport-sized colour photographs of applicant; and
- Photocopies of bio-data page, pages with endorsement and last 3 pages of the applicant's passport,

The following additional documents are required to be submitted with the type of application as indicated below: -

(A) For Business Visit

- A computer printout of the Singapore registered company's detailed business profile
- Form V52

(B) For Medical Treatment

- 1 copy of supporting letter furnished by the hospital stating the purpose of visa application and the applicant's medical condition.

(C) For Social Visit (visiting friends, relatives and for tourism)

- Local contact's Singapore Identity Card (original & photocopy); and
- 1 copy of letter from the applicant's employer granting leave of absence and stating how long the applicant has been employed, if any; or
- 1 copy of the household booklet if applicant is a PRC national and is unemployed.

Important Note:

Please ensure that the application forms /all the necessary documents have been completed/furnished. Incomplete applications will be returned to you.

For Official Use

Remarks: _____