STATUTE 29

HALLS OF RESIDENCE

1. In this Statute -

‘member of a hall’ includes the Student Liaison Officer, Counsellors, student residents and other students admitted by the Student Liaison Officer to membership of the hall;

‘student member’ means a member of a hall other than the Student Liaison Officer and Counsellors.

2. (1) Subject to the Constitution and to this Statute, the Student Liaison Officer shall be empowered -

(a) to regulate admission to membership of a hall of residence;

(b) to suspend or exclude from the hall of residence any student member;

(c) to require any student at any time and without assigning reasons to withdraw from membership of a hall of residence;

(d) otherwise generally to manage a hall of residence and to do all such acts and things (including the making of rules, which shall have effect as if enacted in this Statute), as may be requisite for this purpose.

In exercising his powers, the Student Liaison Officer may act in his discretion.

(2) If owing to his absence on leave or for any other reason the Student Liaison Officer is unable to perform the duties of his office it shall be lawful for the Vice President (Student Affairs) to appoint an administrative officer to perform such duties for such time as such disability continues.

3. (1) The Student Liaison Officer shall be assisted in his duties by Administrative Officers of the Student Affairs Office and Counsellors who shall ordinarily be teachers.

(2) There shall be at least eight Counsellors for each hall of residence of whom, wherever possible, five shall reside within the precincts of the University.

(3) The first Counsellors of a hall shall be appointed by the President on the advice of the Vice President (Student Affairs) for a period of not more than two years. Succeeding appointments shall be made by the President on the nomination of the Vice President (Student Affairs) who shall consult the Counsellors. The persons appointed shall hold office for a period of not more than three years in the case of Counsellors who are full-time teachers and not more than one year in all other cases. Counsellors shall be eligible for re-appointment.

(4) The Counsellors shall have the individual and collective responsibility of assisting and advising the Student Liaison Officer and shall exercise such other powers as may be delegated to them by the Student Liaison Officer.
4. In addition to the powers granted by Statute 24 (Discipline), the Student Liaison Officer shall have power to make rules (which shall have effect as if enacted in this Statute) governing discipline in the hall of residence and student members.

5. (1) There shall be a Junior Common Room Committee for each hall of residence which shall look after the interests of the hall and be responsible for the organisation of hall activities. The Committee shall prepare the provisional annual budget for the hall for submission to the Counsellors for consideration and to the Hall Delegacy for approval.

(2) The Student Liaison Officer shall be responsible for the accounts of the halls of residence and a proper and sufficient record of all income and expenditure of each hall of residence shall be kept by the Office of Finance who shall at the close of each financial year submit for audit an Income and Expenditure Account for each hall of residence.

(3) The Student Liaison Officer shall be responsible for authorising all expenditure incurred in respect of each of the halls of residence.

(4) The Vice President (Finance) shall collect all residential fees in respect of each hall of residence. All other income accruing to the hall of residence shall also normally be collected by the Vice President (Finance) and if collected by the Student Liaison Officer or other person on behalf of a hall of residence shall be properly accounted for and paid to the Vice President (Finance) for the credit of the hall of residence concerned.

(5) Payment in respect of all hall of residence expenditure properly incurred shall be made by the Vice President (Finance) on authorisation of the Student Liaison Officer. Such payment shall be subject to any University rules applicable to that class of expenditure as may be in force at the time.

(6) Any surplus shall not accrue to the general funds of the University.

(7) Any funds standing to the credit of the hall of residence may be invested by the Student Liaison Officer in consultation with the Vice President (Finance).

6. There shall be a Disciplinary Committee the membership of which shall consist of -

(a) The Vice President (Student Affairs) or his nominee;

(b) the Heads of Counsellors;

(c) the Presidents of the Junior Common Room Committees.

7. The President may require any student or class of students to reside in a hall of residence.

End of Statute 29