Typical Loan Application Process

Student shall:

Steps
1. Log into Computer Loan Application System (CLAS) through StudentLink to complete:
   - Part 1: Personal Particulars
   - Part 2: Guarantor’s Particulars
   - Part 3: Choice of System Configuration & Optional Accessories (if any)
   - Part 4: Choice of date of loan contract signing
2. Submit loan application online
3. Receive email notification on loan outcome
4. Go down to Eight Flags with guarantor on scheduled date with personal and guarantor’s identity
card (for Singaporean or Singapore Permanent Residents) or passports (for non-Singaporeans)
to sign loan agreement at Eight Flags
5. Receive email notification to acknowledge loan signing in the Computer Loan Application
   System (CLAS) via StudentLink and print out the collection slip for your notebook/personal
   computer.
6. Eight Flags will contact you via phone or SMS to inform you of your notebook/personal
   computer collection date
7. Bring the collection slip and matriculation card for collection at Eight Flags (You should be able
to collect your notebook/personal computer latest by two weeks after the signing of the loan
   agreement)

If there are changes (eg notebook/personal computer model or guarantor)

AFTER online loan application had been submitted

Student shall:

Steps
1. Log into CLAS through StudentLink and drops the first application
2. Make changes in the relevant section:
   - Part 1: Personal Particulars or
   - Part 2: Guarantor’s Particulars or
   - Part 3: Choice of System Configuration & Optional Accessories (if any)
   - Part 4: Choice of date of loan agreement signing
3. Re-submit the loan application online again
4. Steps 3 – 7 of the typical application procedures apply.

If there are changes after loan contract had been

PRINTED / SIGNED at Eight Flags

Student shall:

Steps
1. Approach Eight Flags to have loan agreement invalidated
2. Submit the invalidated loan agreement at Office of Finance to cancel the loan application
3. Re-apply for loan through CLAS via StudentLink
4. Steps 3 – 7 of the typical application procedures apply.

For more information, please call,
Office of Admissions and Financial Aid @ 67904115 or Eight Flags @ 6793 5911

Above procedures are subjected to reviews and changes.