MOE TUITION GRANT
APPLICATION FLOW
(Only applicable to Singapore Permanent Residents (SPR) and International Students)

Application for Tuition Grant
1 September 2017 to 8 September 2017
1. Student needs to activate the account with MOE at "TGonline" (http://tgonline.moe.gov.sg)
2. Student applies for Tuition Grant and submits particulars of 2 sureties at "TGonline".

Signing of Tuition Grant Agreement
10 October 2017 to 12 October 2017
Venue: Function Room, SS3-B1-22, Level B1, South Academic Complex, South Spine
(click here for location map)
Refer to the schedule for the dates

Sureties in Singapore
• Student and 2 sureties to sign Tuition Grant Agreement in NTU in the presence of an authorised officer. Refer to the schedule for the signing of Tuition Grant Agreement.

• The Ministry of Education does not allow the sending of Supplementary Tuition Grant Agreement to sureties in home country for Polytechnic students who have not been discharged or released from the Tuition Grant bond. Hence, sureties must be present for the signing on the scheduled date.

• Student and 2 sureties are required to bring the following documents for the signing of the Tuition Grant Agreement:
  - For Student:
    - Identity Card (SPR) or Passport (International)
    - Student’s Pass
    - NTU Matriculation Card
  - For sureties:
    - Identity Card (SG/SPR) or Passport (International)

Sureties not in Singapore
• Student to print a copy of the Tuition Grant Agreement at "TGonline" from 9 September 2017 onwards. The agreement must be printed single-sided on white A4 size paper.

• Student sends Tuition Grant Agreement to sureties in home country via courier services (e.g. DHL, FEDEX).

• Sureties to sign Tuition Grant Agreement in the presence of an acceptable overseas authority* and return the Agreement to student as soon as possible.

• Upon return of the signed Tuition Grant Agreement by sureties, student is to ensure that the Agreement is in order and to bring the Agreement to sign in the presence of an authorised officer on the scheduled dates. Refer to the schedule for the signing of Tuition Grant Agreement.

• Student is required to bring along the following documents for verification:
  a. Identity Card (SPR) or Passport (International)
  b. Student’s Pass
  c. NTU Matriculation Card

* Acceptable overseas authorities as follows:

<table>
<thead>
<tr>
<th>Country</th>
<th>Overseas Authorities</th>
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</thead>
<tbody>
<tr>
<td>Malaysia</td>
<td>Singapore Embassy in KL/Notary Public/Commissioner of Oath</td>
</tr>
<tr>
<td>China</td>
<td>Singapore Embassy/Lawyers (do not use Notary Public)</td>
</tr>
<tr>
<td>Cambodia, Hong Kong, India, Vietnam, Others</td>
<td>Singapore Embassy/Notary Public</td>
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</tbody>
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