STATUTE 18

DEGREES OF MASTER

Admission

1. In addition to qualifying under clause 8 of the Admission and Matriculation Statute (Statute 13), a person seeking admission as a candidate for a Master’s degree must satisfy the admission requirements of the Statute governing the degree for which he seeks to become a candidate.

Applications

2. A candidate for any Master’s degree must send to the Registrar a written application stating the degree and other qualifications which he has obtained and the field and scope of his proposed work.

Exemptions

3. The Academic Board, on the recommendation of the Board of Graduate Studies, may grant such exemptions as it thinks fit from the requirements of this Statute and any Statute governing any Master’s degree.

Termination of candidature

4. A candidate for any Master’s degree whose progress, in the opinion of the Board of Graduate Studies, has not been satisfactory, may be required at any time by the Board to terminate his candidature.

Registration and fees

5. A candidate for any Master’s degree must register as a student of the University during each academic year of his candidature and pay the fees prescribed.

Degrees by thesis

6. The minimum period of candidature for any Master’s degree is twelve months and the maximum period of candidature is thirty-six months.

7. A candidate for a Master’s degree must pursue in the University throughout his candidature, a course of advanced study and research approved by the Board of Graduate Studies under the supervision of a teacher, or a teacher and any other person jointly, appointed by the Board.

8. The teacher appointed as supervisor under clause 7 of this Statute must submit to the Board of Graduate Studies annually towards the end of each
academic year a confidential report on the work of each candidate under his supervision.

9. A candidate may be required to attend lectures, tutorials, seminars, other classes or practical work; and to pass the relevant examinations.

10. (1) (a) On completing his course of advanced study and research, a candidate for a Master’s degree must submit three copies of his thesis to the Registrar. The thesis must contain a summary not exceeding 500 words written in the English language and in a form suitable for publication.

(b) (i) All theses must normally be written in English, unless the prior approval of the Board of Graduate Studies has been obtained at the time of admission for a thesis to be written in a language other than English.

(ii) Where a thesis is written in a language other than English, it must contain a summary not exceeding 500 words written in that language and in a form suitable for publication in addition to a summary not exceeding 500 words written in the English language and in a form suitable for publication.

(c) One copy of the thesis will be deposited in the University Library. Copies of theses, whether approved or not, become the property of the University.

(2) Copies of theses must be submitted in the form given below:

(a) Each copy must be cyclostyled or printed, bound with hard covers in international size A4 (210mm x 297mm);

(b) Each page must have a margin of 3.7cm to allow for binding;

(c) The thesis must be preceded by the following in the order given: title page, acknowledgements, table of contents, summary, all of which must be bound with the thesis;

(d) The title and author’s name must be given in block letters on the cover of the thesis;

(e) The title or an abbreviation thereof and the author’s name must be given on the spine of the thesis;

(f) The thesis must be bound in dark blue with gold lettering not exceeding 16 pts.;

(g) Pages must be numbered in one continuous sequence in arabic numerals. Where a thesis consists of more than one volume, one sequence must be used.

(3) The thesis should not exceed the following number of words:
(a) In the Nanyang Business School, School of Communication Studies and the National Institute of Education, a Master’s thesis should not exceed 40,000 words (including footnotes, but excluding appendices, bibliography, maps, charts, statistical tables, graphs, illustrations), except that in the Division of Chinese Language and Culture, a Master’s thesis should not exceed 150,000 Chinese characters.

(b) In the School of Applied Science, the School of Civil and Structural Engineering, the School of Electrical and Electronic Engineering, the School of Mechanical and Production Engineering, and the Gintic Institute of Manufacturing Technology, a Master’s thesis should not exceed 30,000 words (subject to the same exclusions as given in paragraph (a) of this sub-clause).

11. A candidate may not submit as his thesis work which has been submitted for a degree of or for which a degree has already been conferred by, the University or any other university, but he is not precluded from incorporating any part of such work provided that in his thesis he clearly indicates the part of the work which has been so incorporated.

12. A candidate may, with the approval of his supervisor, publish papers on his work during his course of study provided that due reference is made to the University in all such papers.

13. The thesis submitted by a candidate for a Master’s degree is submitted to the examiners, who may set such further tests as they think fit to enable them to assess the thesis.

14. The Board of Graduate Studies may pass or fail a candidate or refer him for further work.

Award of degree

15. Subject to clause 3 of this Statute, a candidate may be awarded a Master’s degree if he has been recommended for such an award under clause 15 of the Degree of Doctor of Philosophy Statute (Statute 19) or -

(a) fulfilled all the requirements of this Statute and of the Statute governing the degree for which he is a candidate;

(b) been recommended for the award by the Board of Graduate Studies; and

(c) paid all fees prescribed.