Steps to obtain Bill Reference Number for Application Fee Payment via DBS/POSB ATM Machine
For Part-Time B.Eng applicants

1. Login to “Application Status Menu”:
   https://wis.ntu.edu.sg/webexe/owa/adm_poly_appl.print_slip_login?student_type=P

2. Click on the hyperlink as shown in arrow.
3. Click on the hyperlink as shown in arrow to generate the Bill Reference Number. Then, go to the ATM machine and make payment for your application fee.
4. This is a sample of how the Bill Reference Number looks like.

![Bill Reference Number Image]

**Pay Application Fee via DBS/POSB Automated Teller Machine (ATM)**

The Application Fee for payment via ATM is $55.00.

**Your Bill Reference Number (a 12-digit number for ATM Payment is**

8100 XXXX XXXX

**Steps to make your payment via DBS/POSB ATM**

1. Insert DBS/POSB ATM card in card slot.
2. Enter personal PIN number.
3. Select "Banking, Cashcard & More Services option.
4. Then select "Credit Card/DE Payment option.
5. In the list of corporations listed, select "NTU APPLICATION FEE for payment of bill (please proceed to the next screen if your unable to locate NTU APPLICATION FEE at this screen).
6. At the Enter Bill Reference No. prompt, enter "810000000000" (this number is unique to individual applicant).
7. Press ENTER key to proceed.
8. Select account type to debit.
9. Enter $55.00 for amount and select "Confirm to proceed.
10. Check your payment details and select "Confirm to process with the transaction.
11. Please keep your transaction receipt for reference.

**Deadline for payment is**

| Print | Application Fee Menu | Application Status Menu |

Updated as of 6th November 2009