#### Submission Package for Art, Design and Media (ADM)

### Only applicable to Singapore-Cambridge GCE A-level and Local Polytechnic Diploma Certificate holders

# Instructions for submission package

- Place all admission assessment materials into an envelope.
- Indicate the **4 important information** on the envelope. (refer to sample below)
- Drop your submission package into the Document Drop box.

#### Location of Document Drop Box:

Level 1, Student Services Centre (outside the main entrance)
42 Nanyang Avenue
Singapore 639815

[Do contact Office of Admission (OA) at 6790 5055/67905972 for advice if you are submitting bulky item by hand.]

 For submission package sent by mail/courier, please mail/courier to the following address.

> Office of Admissions Nanyang Technological University Student Services Centre, #03-01 42 Nanyang Avenue Singapore 639815

Click <u>here</u> for our location.

Sample of
Submission
Package –
Additional
Items for Art,
Design and
Media



- Please ensure there is sufficient postage to mail back your submission package after
  the admission exercise. You will be notified via email in September / October after we
  have mailed out the submission package.
- Applicant should ensure that the envelope is padded for protection of their portfolio materials. We shall not in any case be liable for any loss of contents or damages during the application process.

#### Do note the deadline for Submission Package to reach our office as follow:

- A-level applicant by 19 March 2020 (Thursday)
- Polytechnic applicant by 21 February 2020 (Friday)

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