

Matriculation Details for Higher Degree Students taking Graduate Programmes by Coursework - AY 2016/2017 (August Intake)

1. What is Matriculation?

Matriculation is an important event for you to confirm and register your student status upon arrival in Nanyang Technological University (NTU). It officially places you as a student of NTU.

2. Payment

The bill for tuition fee and miscellaneous fees will be sent to students by the NTU Shared Services (NSS-Finance) after they have registered formally with the University.

3. Important Matriculation Dates and Times

Please ensure that you attend the matriculation on the assigned date and time. This is to help you go through the matriculation process without any delay.

Venue: Lecture Theatre 2A (LT2A)

North Spine (LT2A-01-01)

Please refer to the campus map from the University's interactive online campus map at <http://maps.ntu.edu.sg/maps> for directions to the venue.

<u>MATRICULATION SCHEDULE</u>		
<u>FOR SINGAPOREAN, SINGAPORE PR & PART-TIME INTERNATIONAL CANDIDATES WORKING IN SINGAPORE</u>		
<u>DATE & TIME</u>	<u>SCHOOL</u>	<u>PROGRAMMES</u>
14 June 2016 (Tuesday) * 9.30 a.m. - 11.30 a.m. * 2.30 p.m. - 4.00 p.m.	S. Rajaratnam School of International Studies Computer Engineering Chemical and Biomedical Engineering	M.Sc. (Asian Studies) M.Sc. (International Political Economy) M.Sc. (International Relations) M.Sc. (Strategic Studies) M.Sc. (Digital Media Technology) M.Sc. (Embedded Systems) M.Sc. (Biomedical Engineering)
15 June 2016 (Wednesday) * 9.30 a.m. - 11.30 a.m. * 2.30 p.m. - 4.00 p.m.	Mechanical & Aerospace Engineering	M.Sc. (Manufacturing Systems & Engineering) M.Sc. (Mechanical Engineering) M.Sc. (Precision Engineering) M.Sc. (Smart Product Design) M.Sc. (Supply Chain & Logistics) M.Sc. (Systems & Project Management)
16 June 2016 (Thursday) * 9.30 a.m. - 11.30 a.m. * 2.30 p.m. - 4.00 p.m.	Wee Kim Wee School of Communication and Information Electrical & Electronic Engineering	M.Sc. (Information Studies) M.Sc. (Information Systems) M.Sc. (Communications Engineering) M.Sc. (Computer Control & Automation) M.Sc. (Electronics) M.Sc. (Power Engineering) M.Sc. (Signal Processing)
17 June 2016 (Friday) * 9.30 a.m. - 12.30 p.m.	Civil & Environmental Engineering	M.Sc. (Civil Engineering) M.Sc. (Environmental Engineering)

<u>MATRICULATION SCHEDULE</u> <u>FOR FULL-TIME INTERNATIONAL CANDIDATES</u>		
<u>DATE & TIME</u>	<u>SCHOOL</u>	<u>PROGRAMMES</u>
4 July 2016 (Monday) * 9.30 a.m. - 11.30 a.m. * 2.30 p.m. - 4.00 p.m.	S. Rajaratnam School of International Studies Wee Kim Wee School of Communication and Information	M.Sc. (Asian Studies) M.Sc. (International Political Economy) M.Sc. (International Relations) M.Sc. (Strategic Studies) M.Sc. (Information Studies) M.Sc. (Information Systems)
5 July 2016 (Tuesday) * 9.30 a.m. - 11.30 a.m. * 2.30 p.m. - 4.00 p.m.	Civil & Environmental Engineering Electrical & Electronic Engineering	M.Sc. (Civil Engineering) M.Sc. (Environmental Engineering) M.Sc. (Communications Engineering) M.Sc. (Computer Control & Automation) M.Sc. (Electronics) M.Sc. (Power Engineering) M.Sc. (Signal Processing)
6 July 2016 (Wednesday)	Hari Raya Puasa (Public Holiday)	
7 July 2016 (Thursday) * 9.30 a.m. - 11.30 a.m. * 2.30 p.m. - 4.00 p.m.	Mechanical & Aerospace Engineering	M.Sc. (Manufacturing Systems & Engineering) M.Sc. (Mechanical Engineering) M.Sc. (Precision Engineering) M.Sc. (Smart Product Design) M.Sc. (Supply Chain & Logistics) M.Sc. (Systems & Project Management)
8 July 2016 (Friday) * 9.30 a.m. - 12.30 p.m.	Computer Engineering Chemical and Biomedical Engineering	M.Sc. (Digital Media Technology) M.Sc. (Embedded Systems) M.Sc. (Biomedical Engineering)

* Candidates can register anytime within this period.

4. Documents required during Matriculation

For verification purposes, the **ORIGINAL** of the following documents **MUST** be produced at the time of registration:

1. Medical examination must be done at the University Health Service in Nanyang Technological University (NTU). Candidates must present their health screening certification **BEFORE** they can be matriculated. Please allow at least 5 working days before matriculation for your medical examination to be processed.
2. Letter of offer of admission
3. NRIC/Passport/Citizenship Certificate
4. For non-Singaporeans:

Singapore Permanent Residents: Blue NRIC or valid re-entry permit

Others: Employment Pass/Work Permit/Dependent Pass (or any valid pass that proves that you are permitted to remain in Singapore during the period of your candidature)
5. Degree scroll(s)*
6. Transcript(s) of Academic Records*
7. Deferment of Bond Letter (Former MOE/GLC Scholars)
8. TOEFL or IELTS score report (for graduates of universities with non-English medium of instruction)
9. Other documents submitted in support of your application

* Please note that this applies to graduates of NTU as well. Documents must be in English, otherwise an official English translation must also be provided.

Important:

Registration is not complete if the above ORIGINAL documents are not produced for verification. Candidates will not be matriculated students of NTU until registration is completed and without outstanding documents.

Candidates found to have given inaccurate or false information in their application will be required to withdraw from the programmes.

The following is **NOT** applicable to Full-time International Candidates.

FOR CANDIDATES RESIDING IN SINGAPORE: If you cannot register personally on the stipulated date, you may authorize a proxy to register on their behalf. The proxy must produce the **ORIGINAL** of the following at the time of registration:

1. Authorization letter from the candidate
2. Candidate's NRIC/Passport/Citizenship certificate
3. Proxy's NRIC/Passport/Citizenship certificate
4. Originals of the required documents as listed above

Candidates or their proxies will not be allowed to register on other days outside their stipulated date.