

NTU Outlook Mobile Access - Configuring ActiveSync on Mobile 5 for Direct Push Email using GPRS

Windows Mobile 5.0 device with **Messaging and Security Feature Pack (MSFP)** allows you to get notified and receive always up-to-date e-mails from your NTU mailbox while on the move – automatically and instantly too.

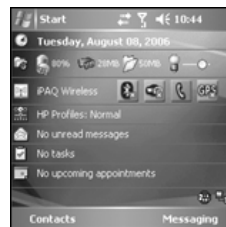
This direct push of e-mail, calendar, contact, and task notifications uses **Outlook Mobile Access ActiveSync** with **GPRS** (General Packet Radio Services) to keep track of messages, appointments and associates in your NTU mailbox “in-sync” on the handy Mobile 5.0 mobile device.

To get started on Mobile 5.0 (with MSFP) ActiveSync:

Step 1 – What You'll Need


- First check that your **Mobile 5.0** has **Messaging and Security Feature Pack (MSFP)** and is **GPRS-ready**

(Please refer to the user manual that come with your device for the specifications)



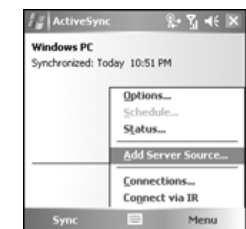
- You have subscribed to GPRS data services from a mobile operator like Starhub, etc.

NOTE: GPRS usage is usually charged based on data traffic i.e. cost per kb. Please check out these rates from your mobile operator

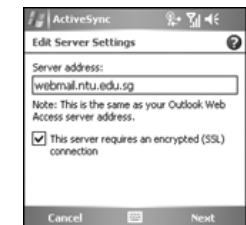
- Turn on GPRS and verify you have connectivity or coverage 

Step 2 – Configuring ActiveSync on Your Mobile 5.0

- On your Mobile 5.0 go to **Start > Programs > ActiveSync**
- On **Menu** choose **Add Server Source**



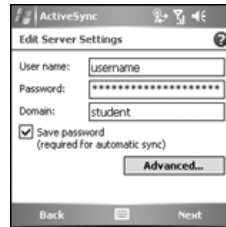
- Enter the following settings:
 - Server address:
webmail.ntu.edu.sg
 - Select the **SSL** check-box



Click on **Next** to continue

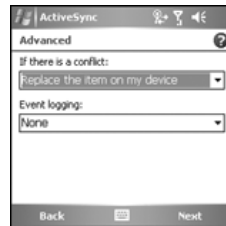
d. Enter your **network account**

- username
- password
- domain name (STUDENT, STAFF or ASSOC)



and select **Save Password**. Next click on **Advanced**

- e. Choose the ActiveSync operations what to do in case of item conflict, and the leave Event logging as **None**. When satisfied, click **Next**



Note: Logging is used only when the need to troubleshoot Activesync problems or issues

- f. Choose the items you wish to synchronize with your NTU mailbox:

- Contacts
- Calendar
- E-mail
- Tasks



The **Calendar** and **Inbox** have additional choices you could customize from **Settings** (such as limit size of e-mails to be downloaded, attachments, number of weeks to synchronize, etc.)

Next click on **Finish** when done to download or synchronize your Contacts, Calendar, E-mail and Tasks on your Mobile 5.0 for the first time


- g. If your setup is successful, you should see this screen as shown.



For more guide on using Contacts, Calendar, E-mail and Tasks on Mobile 5.0, please refer to the user manual that come with your device

Getting Help

If need to, our Helpdesk can be reached through the following channels:

 Hotline: **6790 HELP(4357)** and press "9" to talk to our operators. (manned daily from 7:00am to 11:00pm)

 Website: **<http://helpdesk.ntu.edu.sg/>**

 E-mail: **helpdesk@ntu.edu.sg**

 Fax: **6792 7892**