

NTU Outlook Mobile Access – ActiveSync on Mobile 5 Online Address Book Lookup

Windows Mobile 5.0 device with **Messaging and Security Feature Pack (MSFP)** allows you to search for up-to-date contacts from the Exchange online Address Book instantly.

To get perform a search on Mobile 5.0 (with MSFP):

Step 1 – What You'll Need

- a. First configure your Mobile 5.0 for Direct Push Email using Help Sheet **NTU Outlook Mobile Access - Configuring ActiveSync on Mobile 5 for Direct Push Email using GPRS**
- b. You have subscribed to GPRS data services from a mobile operator like Starhub, etc.



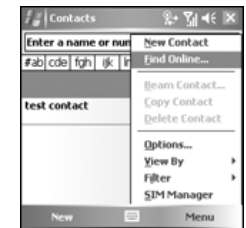
NOTE: GPRS usage is usually charged based on data traffic i.e. cost per kb. Please check out these rates from your mobile operator

Step 2 – Searching the Exchange Online Address Book

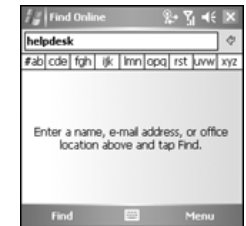
- a. On your Mobile 5.0 go to **Start > Programs > Contacts**




- b. From **Menu** choose **Find Online**



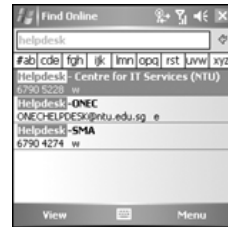
- c. Enter the name, e-mail address or office location of the contact you're searching for



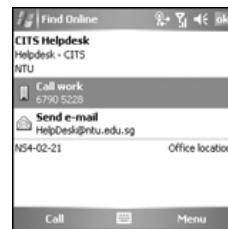
Next click on **Find** to begin your search

You'll notice the progress bar  on your Mobile 5.0 while the Exchange online Address Book is being searched wirelessly

d. Once completed, the search result may return a few matches from the Address Book




e. Click on any contact from the list to view details of each Phone number, Office location and e-mail address



Getting Help

If need to, our Helpdesk can be reached through the following channels:

 Hotline: **6790 HELP(4357)** and press "9" to talk to our operators. (manned daily from 7:00am to 11:00pm)

 Website: **<http://helpdesk.ntu.edu.sg/>**

 E-mail: **helpdesk@ntu.edu.sg**

 Fax: **6792 7892**