Singapore, 2 February 2005

NTU OFFERS STUDENTS COMPREHENSIVE RANGE OF CAREER SERVICES

The CareerHub was initiated by Nanyang Technological University’s (NTU) Office of Professional Attachments to serve as NTU’s very own career centre. Catering to NTU students and alumni, this one-stop centre offers a comprehensive range of career services for the NTU community.

CareerHub is designed to provide students with the optimal environment for career planning through three main groups of services:

1) Career Management Services

A) Career Coaching and Advising
NTU students can uncover their career interest by speaking with one of the seven trained career coaches, either over two to three scheduled sessions, or drop in at CareerHub for some quick advice during career advising hours.

B) Mentor-Link
Mentor-Link connects NTU students with their alumni seniors in the industry. Alumni can provide students with insiders’ perspectives, and provide sound advice on students’ career options. NTU students are able to browse through a list of volunteer alumni and contact sessions can be arranged by CareerHub.

C) Career Resources
CareerHub has a wide collection of career resources to help students in their career planning and management. Other than housing the latest books and videos on career management, the centre also has a collection of company profiles and recruitment brochures and recent survey findings of NTU graduates such as salary information, job designations and names of employers.

D) Job Search Enhancement
(i) Workshops and talks
CareerHub organizes workshops and talks for students on a regular basis. Such talks and workshops on resume-writing, interview skills, networking and career management are often very well-received by the students.

(ii) Complete resume kit
CareerHub provides students with the whole suite of resume services, from the initial phase of writing resumes to the final stage of sending them to prospective employers.

2) Recruitment Events

A) Career Fair
The NTU Career Fair is conducted annually catering mainly for the graduating batch of NTU students. The Career Fair is a good opportunity for students to speak with prospective employers to find out more about job opportunities and job requirements.

B) Recruitment Talks
Recruitment talks, typically conducted between January to March and July to September, allow students to know what employers are looking for, as well as to find out what job opportunities and career advancements awaits them.

C) Campus Interviews
Campus Interviews are usually conducted in May for graduating students. Employers are invited to set up booths and interview rooms where walk-in interviews with graduating students are conducted.

D) Career e-fair@NTU
The first career e-fair launched by a tertiary institution in Singapore, the Career e-fair@NTU is conducted annually in the months of June and July, featuring employers with ready job-openings.

E) Big Four Joint Recruitment
Catering for graduating accountancy students, the big three joint recruitment is an excellent opportunity for accountancy graduating students to apply for jobs in the big four firms.

F) Industry Nights
The Industry Nights series provides NTU students with information about various industries in the form of talks by industry experts and/ or organization representatives. These talks typically cover recruitment-related matters, industry trends, industry prospects and more.
3) Online Services

A) CareerMall@NTU
A state-of-the-art career portal, CareerMall@NTU allows NTU students to view and apply for jobs online from across industries. Not just for graduating students, temporary or part-time jobs for current students can also be found here.

B) Online Career Advising
This is a channel for students to have their career questions answered by a career coach via emails. The email reply will also be posted online to share with other students who might have the same question in mind.

C) Online Career Resources
CareerHub stores a collection of career-related articles online for convenient browsing.

D) Hotlinks to Employers
CareerHub also provides a comprehensive website that connects students to employers’ websites.