

Course Calendar

January - June 2012

Continuing Education

The NTU Centre for Continuing Education acts as a link between NTU and the community by providing continuing education for the alumni and others who are keen to advance their knowledge and acquire practical skills. With innovative and practical training programmes, you will embark on a journey to explore new frontiers and sharpen your mind.





Contents

- 3 Funded Courses
- 4 Accounts/Business/HRM
- 5 Communication Skills
- 6 Engineering
- 7 Personal Development
- 8 IT & Information Studies
- 9 Terms and Conditions
- 10 In-House Training Arrangement



Funded Courses

WSQ PE Graduate Diploma in Design and Processes

■ 70% course fee funding

The Precision Engineering Workforce Skills Qualification (PE WSQ) Graduate Diploma in Design and Processes is a joint programme by Nanyang Technological University, Centre for Continuing Education (NTU-CCE) and the Singapore Workforce Development Agency (WDA). The objective of the course is to inculcate the core competencies including fundamental knowledge and skills in precision engineering design and processes necessary for managers and engineers in precision engineering related manufacturing industries. Participants will gain basic knowledge, techniques and skills in precision engineering design and various processes that are used in the manufacturing industry. They have to complete the 2 core modules and any 3 out of the 6 electives offered to complete the WSQ PE Graduate Diploma. Please visit www.ntu.edu.sg/cce2/enewsletter/2011/WSQ_web.htm to find out more.

Criteria for WSQ Funding and Certification:

To be eligible for the 70% course fee funding, participants:

- must be Singaporeans or Permanent Residents of Singapore
- may be employer-sponsored, self-sponsored or unemployed
- must achieve at least 75% attendance
- must pass all required assessments

Participants who do not fulfill the above criteria are not eligible for WSQ funding and certification, and are required to pay the course fee in full.

Accreditation

Participant will be awarded an Statement of Attainment (SOA) for successfully completing each module and will obtain a WSQ PE Design and Processes Graduate Diploma upon completion of the 2 core modules and any 3 electives.



WDA IC-PLUS

● 50% course fee funding

WDA Integrated Circuit Professional Upgrading Series (IC-PLUS), one of the initiatives under Skills Training for Excellence Programme (STEP), encompass a series of Integrated Circuit (IC) Professional Development Programmes (PDP); aiming to enable Professionals, Managerial and Executives (PMEs) in acquiring the latest IC technology knowledge, trends and tools to enhance and deepen their existing capabilities.

Criteria for WDA Funding and Certification

To be eligible for WDA 50% funding, participants:

- must be Singaporeans or Permanent Residents of Singapore
- may be employer-sponsored, self-sponsored or unemployed
- must achieve at least 75% attendance



e2i Supported Courses

▲ 50% course fee funding

This e2i funding aims to support Engineers/PMEs in upgrading their skills and increase their current competency level in their relevant industries.

Criteria for e2i Funding and Certification

To be eligible for 50% course fee funding, participants:

- must be Singaporeans or Permanent Residents of Singapore
- must be employed in full time positions
- must achieve at least 75% attendance

Due to limited slots for funding, participants will be given course subsidy on a first-come-first-served basis.

UTAP (Union Training Assistance Programme)

Union members may also apply for UTAP to offset course fee.



Course Calendar | January to June 2012

Accounts/Business/HRM

Business												
No.	Course Title	Trainer(s)	Fee	Days	Jan	Feb	Mar	April	May	Jun	Funding	
A1	Practical Strategy Design to Win	Dr Kevin Fernando	\$ 631.30	2		9, 10		4, 5				
A2	Basic Accounting Management	Mr Dave Yeo	For in-house arrangements only									
A3	Business Continuity and Crisis Management Preparedness against Pandemic flu and other Medical Crisis	Dr Teoh Yee Leong, Victor	For in-house arrangements only									
A4	Business Finance for Engineers [12 PDU Awarded]	Mr Dave Yeo	\$ 631.30	2		23,24	28,29		23,24		▲	
A5	Effective Event Management	Ms Lina Tan	\$ 631.30	2			6,7		30, 31			
A6	How To Conduct Business Intelligence	Mr Francis Tay	\$ 374.50	1			1		24			
A7	Project Management Appreciation	Mr John Teo	\$ 631.30	2		23,24		19,20				
A8	Successful Business Management in China	Dr Seet Lip Chai	For in-house arrangements only									
A9	How To Find Funding For Your Business	Mr Francis Tay	\$ 374.50	1			6		29			
Customer Service												
No.	Course Title	Trainer(s)	Fee	Days	Jan	Feb	Mar	April	May	Jun	Funding	
A10	Art of Saying No to Customers Without Offending Them	Ms Maler Vilee	\$ 631.30	2			29,30		24,25			
A11	Customer Service for Frontline Staff	Ms Lisa M.	For in-house arrangements only									
A12	Effective Communication Skills for Healthcare Professionals	Dr Teoh Yee Leong, Victor	\$ 631.30	2			5					
HR Development												
No.	Course Title	Trainer(s)	Fee	Days	Jan	Feb	Mar	April	May	Jun	Funding	
A13	Effective Interviewing Techniques	Ms Maler Vilee	\$ 631.30	2				12,13		21,22		
A14	Managing and Harnessing the Potential of Generation 'Y'	Ms Marion Agnes Neubronner	\$ 374.50	1		6		30				
A15	Strategic Talent Management & Performance Development	Dr Kevin Fernando	\$ 631.30	2			13, 14		10, 11			
A16	Performance Management and Appraisals	Ms Anne Leong	\$ 631.30	2				4,5		7, 8		
Leadership, Coaching & Teambuilding												
No.	Course Title	Trainer(s)	Fee	Days	Jan	Feb	Mar	April	May	Jun	Funding	
A17	Achieving the Psychological Advantage in Leadership	Mr Lim Say Teck, Richard	\$ 631.30	2		9-10				11-12		
A18	Coaching & Mentoring Workshop	Ms Anne Leong	\$ 631.30	2			1, 2		10, 11			
A19	Culture Management	Dr Rumesh Kumar	\$ 631.30	2			15-16		17-18			
A20	EQ - The Manager's Tool for Professional Excellence	Mr Mogan Swamy	For in-house arrangements only									
A21	Inspiring Creativity, Innovation and Change	Ms Eliza Quek	For in-house arrangements only									
A22	Tough Problem Solving Through Systems Thinking	Mr Lim Say Teck, Richard	\$ 631.30	2		13-14				14-15		
A23	Solution Focused Coaching for Managers	Ms Marion Agnes Neubronner	\$ 374.50	1	13			16				
A24	Effective Counselling Skills	Dr Alvin Oh	\$ 631.30	2			8-9		10-11			
A25	Leading beyond Managing	Dr Alvin Oh	\$ 631.30	2				12, 13		7-8		
A26	Key Emotional Competence for Managers	Mr Lim Say Teck, Richard	\$ 631.30	2		16-17				18-19		
Research												
No.	Course Title	Trainer(s)	Fee	Days	Jan	Feb	Mar	April	May	Jun	Funding	
A27	Managing Marketing Research	Dr Khoo Hong Meng	\$ 834.60	2		28, 29			29, 30			
A28	Techniques for Gathering and Analyzing Quantitative Data	Dr Khoo Hong Meng	\$ 834.60	2		1, 2				31May, 1 Jun		

■	WSQ - 70% course fee funding supported by WDA
▲	e2i - 50% course fee funding supported by e2i
●	IC-PLUS - 50% course fee funding supported by WDA

Communication Skills


Negotiation Skills

No.	Course Title	Trainer(s)	Fee	Days	Jan	Feb	Mar	April	May	Jun	Funding
B1	Negotiation Skills	Mr John Teo	\$ 374.50	1		17		12			
B2	Advanced Negotiation Skills	Mr John Teo	\$ 631.30	2			22,23		10,11		


Articulation Skills




No.	Course Title	Trainer(s)	Fee	Days	Jan	Feb	Mar	April	May	Jun	Funding
B3	Communicate With Impact	Mr Duffy Andrew Michael			For in-house arrangements only						
B4	Communication Skills for Service Sector Professionals	Dr Victor Teoh / Ms Virginia Goh			For in-house arrangements only						
B5	Power Speaking: Stand Up and Be Heard - from presentations to speeches	Ms Kristina Marie Tom	\$ 631.30	2					28, 29		
B6	Crisis Communication - The First 24 Hours!	Dr Constance Chay-Nemeth	\$ 417.30	1				30	14		
B7	A Guide to Good Pronunciation	Dr Alvin Leong	\$ 631.30	2	Not available at print. Check website.						

Composition Skills

No.	Course Title	Trainer(s)	Fee	Days	Jan	Feb	Mar	April	May	Jun	Funding
B8	Dealing with Writer's Block	Ms Kristina Marie Tom	\$ 631.30	2						4, 5	
B9	Create Effective Newsletters and Magazines	Mr Duffy Andrew Michael			For in-house arrangements only						
B10	Essential Grammar for Professional Communication	Dr Carmel Heah	\$ 631.30	2	11, 12				28, 29		
B11	Writing Professional and Results-Oriented Email	Dr Huang Minting	\$ 631.30	2		20,21			14,15		
B12	Excellence in Technical Writing [12 PDU Awarded]	Dr Huang Minting/Dr Carmel Heah	\$ 631.30	2		15-16	26-27		24-25	28-29	
B13	Generating Creative Ideas to Design Effective Graphics	Mdm Peggy Poo Siu Kay	\$ 631.30	2				23-24		7-8	

Presentation Skills

No.	Course Title	Trainer(s)	Fee	Days	Jan	Feb	Mar	April	May	Jun	Funding
B14	Effective Technical Presentations [12 PDU Awarded]	Dr Carmel Heah	\$ 631.30	2			21, 22		16, 17		
B15	Delivering First-class Business Presentations	Mr Mark James Normand	\$ 631.30	2			8, 9		17, 18		
B16	Media Management	Assist Prof Augustine Pang /			For in-house arrangements only						
B17	Situation-specific Presentation Skills	Ms Anne Leong	\$ 888.10	3			28-30		16-18		
B18	Presentation Slide Design for Business People (using PowerPoint 2007)	Mr Mark James Normand	\$ 631.30	2		9, 10		12, 13			
B19	Presentation Slide Design for Business People (using PowerPoint 2010)	Mr Mark James Normand	\$ 631.30	3			22,23		28,29		

-  WSQ - 70% course fee funding supported by WDA
-  e2i - 50% course fee funding supported by e2i
-  IC-PLUS - 50% course fee funding supported by WDA

Engineering

Civil & Environmental Engineering

No.	Course Title	Trainer(s)	Fee	Days	Jan	Feb	Mar	April	May	Jun	Funding
C1	Principles and Fundamentals of Facilities Management [6 PDU awarded]	Dr Kang Kok Hin	\$ 417.30	1	20		16				

Electrical & Electronic Engineering

No.	Course Title	Trainer(s)	Fee	Days	Jan	Feb	Mar	April	May	Jun	Funding
C2	Design and Analysis of Burn-in for Semiconductor Devices	Assoc Prof Tan Cher Ming	\$ 417.30	1		3	12				
C3	Failure Mode and Effect Analysis (FMEA) [12 PDU Awarded]	Assoc Prof Tan Cher Ming	\$ 834.60	2		1, 2	19, 20				▲
C4	Measurement System Analysis	Assoc Prof Tan Cher Ming	\$ 450.00	1			13	9			
C5	System Reliability Engineering	Assoc Prof Tan Cher Ming	\$ 1,048.60	3		15-17		2-4			
C6	Understanding Common Converter and Drive Harmonics, Cost Analysis and Mitigation Techniques [12 PDU awarded]	Assoc Prof Ali Iftekhhar Maswood	\$ 834.60	2					24, 25	31 May - 1 June	▲

WDA IC-PLUS

No.	Course Title	Trainer(s)	Fee	Days	Jan	Feb	Mar	April	May	Jun	Funding
C7	WDA IC-PLUS: Analog IC Design	Assoc Prof Liter Siek	\$ 1,690.60	5		27 Feb - 2 Mar					●
C8	WDA IC-PLUS: IC Packaging	Associate Prof Tan Cher Ming and Dr Tan Chuan Seng	\$ 1,690.60	5		27 Feb - 2 Mar			7-11		●
C9	WDA IC-PLUS: RF Integrated Circuit Design	Prof Yeo Kiat Seng and Assistant Prof Boon Chirn Chye.	\$ 1,690.60	5		27 Feb - 2 Mar					●
C10	WDA IC-PLUS: Signal Integrity in High Speed Digital Systems	Assistant Prof Chen Shoushun	\$ 1,690.60	5		26 - 30					●
C11	WDA IC-PLUS: Verilog HDL for Digital System Design	Associate Prof Jong Ching Chuen	\$ 1,690.60	5		6 - 10	26 - 30				●
C12	WDA IC-PLUS: VLSI Design Essentials	Ms Meenu Sarin	\$ 1,519.40	4	Not available at print. Check website.						●
C13	WDA IC-PLUS: Technical Marketing Essentials – for Semiconductor Professionals	Ms Meenu Sarin	\$ 770.40	2		2-3					●

- WSQ - 70% course fee funding supported by WDA
- ▲ e2i - 50% course fee funding supported by e2i
- IC-PLUS - 50% course fee funding supported by WDA

Materials Engineering											
No.	Course Title	Trainer(s)	Fee	Days	Jan	Feb	Mar	April	May	Jun	Funding
C14	Failure Analysis and Prevention - Methodologies and Case Studies	Assoc Prof Xiao Zhongmin / Asst Adj Asst Prof Li King Ho, Holden	\$ 1,048.60	3				21-23			▲
C15	Introduction to Micro and Nano Technologies	Asst Prof Sridhar Idapalapati	\$ 834.60	2		27, 28		16, 17			
C16	Materials and Process Selection - A Systematic Approach	Asst Prof Sridhar Idapalapati	\$ 834.60	2	Not available at print. Check website.						
Mechanical & Aerospace Engineering											
No.	Course Title	Trainer(s)	Fee	Days	Jan	Feb	Mar	April	May	Jun	Funding
C17	Basic Orthopaedic Biomechanics - Part I [12 CME Awarded]	Assoc Prof Chou Siaw Meng / Dr Denny Lie / Dr Andy Yew	\$ 449.40	1.5					11, 12		
C18	Basic Orthopaedic Biomechanics - Part II [12 CME Awarded]	Assoc Prof Chou Siaw Meng / Dr	\$ 449.40	1.5						20, 21 Jul	
C19	Effective Production Planning and Scheduling for Semiconductor Manufacturing	Assoc Prof Rajesh Piplani	For in-house arrangements only								
C20	Pressure Vessels and Piping - Analysis for Design	Assoc Prof Ong Lin Seng / Assoc	For in-house arrangements only								
C21	Supply-Chain Coordination and Management Strategies	Assoc Prof Rajesh Piplani	For in-house arrangements only								
C22	Fracture Mechanics Concepts for Assessment of Crack-Like Flaws	Dr John H.L Pang	\$ 834.60	2						28, 29	
WSQ Graduate Diploma in Precision Engineering (Design and Processes)											
No.	Course Title	Trainer(s)	Fee	Days	Jan	Feb	Mar	April	May	Jun	Funding
C23	WSQ Manage High Vacuum Technology	Assoc Prof Sunil Chandrakant Joshi	\$ 1,519.40	4		27 Feb - 1 Mar					■
C24	WSQ Geometric Dimensioning & Tolerancing	Prof Lye Sun Woh	\$ 1,605.00	4.5		27, 28 Feb, 1, 2, 5 Mar		16, 17, 19, 20, 23		25, 26, 28, 29 Jun, 2 Jul	■
C25	WSQ Tolerance Stackup and Analysis in Mechanical Design	Prof Lye Sun Woh	\$ 1,690.60	5					24, 25, 30, 31 May, 1 Jun		■
C26	WSQ Rapid Prototyping for Rapid Product Development	Assoc Prof Chua Chee Kai	\$ 1,519.40	4	Not available at print. Check website.						■
C27	WSQ Vibration Design and Control for Precision Engineering NEW	Prof Lim Mong King	\$ 1,412.40	3.5			19-22				■
C28	WSQ Design for Manufacture and Assembly	Assoc Prof Stephen Lee	\$ 1,412.40	3.5		27, 28, 29 Feb, 2 Mar				25, 26, 27, 29	■
C29	WSQ Implement Optical Metrology	Assoc Prof Mureshan	\$ 1,519.40	4		27 Feb - 1 Mar		13, 16-18			■
C30	WSQ Establish Lean Six Sigma Methodology	Mr Thomas Chew / Mr Yoong Fook	\$ 1,605.00	4.5		20-24		16-20		18-22	■
Quality Assurance											
No.	Course Title	Trainer(s)	Fee	Days	Jan	Feb	Mar	April	May	Jun	Funding
C31	Design of Experiment (DOE)	Assoc Prof Wu Zhang	For in-house arrangements only								
C32	Facilitation Skills for Project Team Leaders [10 PDU Awarded]	Mr Thomas Chew / Mr Yoong Fook	\$ 834.60	2		28, 29			29, 30		▲
C33	Lean Tools for Six Sigma Practitioners	Mr Thomas Chew / Mr Yoong Fook	For in-house arrangements only								
C34	Lean Advance Training	Mr Thomas Chew / Mr Yoong Fook	\$ 1,048.60	3		7-9					
C35	Six Sigma DMAIC Project Team Workshop	Mr Thomas Chew / Mr Yoong Fook	For in-house arrangements only								
C36	Statistical Process Control (SPC) [12 PDU Awarded]	Assoc Prof Wu Zhang	\$ 834.60	2	Not available at print. Check website.						▲
C37	HAZOP (Hazard & Operability Studies)	Asst Prof Lim Kok Hwa, Mr Thia Cheong Meng	\$ 835.60	2		9-10					
C38	Hazard Identification and Risk Analysis Techniques (HaZID)	Asst Prof Lim Kok Hwa, Mr Thia Cheong Meng	\$ 836.60	2		23-24					

■ WSQ - 70% course fee funding supported by WDA
▲ e2i - 50% course fee funding supported by e2i
● IC-PLUS - 50% course fee funding supported by WDA

Personal Development

No.	Course Title	Trainer(s)	Fee	Days	Jan	Feb	Mar	April	May	Jun	Funding
D1	Creative Thinking Made Easy	Mr John Teo	\$ 374.50	1			29		17		
D2	Critical Thinking Skills	Mr Daniel Theyagu	\$ 631.30	2			12, 13		17, 18		
D3	Eight Effective Strategies for Creative Problem Solving and Decision Making	Mr Daniel Theyagu	\$ 631.30	2						6, 7	
D4	Razor Sharp Memory for Greater Productivity and Effectiveness	Mr Daniel Theyagu	For in-house arrangements only								
D5	Social Networking for Professional Success	Ms Marion Agnes	\$ 374.50	1		13			4		
D6	Speed Reading for Greater Business Productivity	Mr Daniel Theyagu	For in-house arrangements only								
D7	Managing Difficult People	Ms Quek, Eliza	\$ 374.50	1		6			14		

IT & Information Studies

Information Studies

No.	Course Title	Trainer(s)	Fee	Days	Jan	Feb	Mar	April	May	Jun	Funding
E1	Budget Consolidation with Excel 2007/2010	Mr Jason Khoo	For in-house arrangements only								
E2	Business Analysis with Excel 2007/2010	Mr Jason Khoo	\$ 642.00	2		16, 17			3, 4		
E3	Learning the Magic of Macros 2007/2010	Mr Jason Khoo	\$ 834.60	2		27, 28		12, 13			
E4	Managing IT Projects using MS Project 2007	Ms Neerja Sethi	For in-house arrangements only								

Software Engineering

No.	Course Title	Trainer(s)	Fee	Days	Jan	Feb	Mar	April	May	Jun	Funding
E5	Advanced C Programming for Embedded Systems	Mr Philip Teng	\$ 1,048.60	3		13-15			2-4		▲
E6	Real Time Software for Embedded Systems	Mr Philip Teng	\$ 1,155.60	3			5-7		21-23		▲
E7	Linux for Embedded Systems	Mr Philip Teng	\$ 1,155.60	3			26-28				▲
E8	Mobile Computing Platforms for Enterprises	Assoc Prof Yow Kin Choong	\$ 417.30	1			12		14		
E9	Object-Oriented Programming in C++	Assoc Prof Yow Kin Choong	\$ 1,358.90	4			13-16		15-18		▲
E10	Software Optimization for Embedded Systems	Mr Philip Teng	\$ 834.60	2				23-24			
E11	Software Development for Embedded Systems	Mr Philip Teng	\$ 1,048.60	3						25-27	▲
E12	Linux Device Drivers for Embedded Systems	Mr Philip Teng	\$ 1,155.60	3				9-11			
E13	Web Services Workshop	Ms Neerja Sethi	For in-house arrangements only								
E14	Workshop on Java Programming: Java Basics, Database Programming, Servlet/JSP and Web Applications	Assoc Prof Chua Hock Chuan	\$ 1,048.60	3	Not available at print. Check website.						▲

■	WSQ - 70% course fee funding supported by WDA
▲	e2i - 50% course fee funding supported by e2i
●	IC-PLUS - 50% course fee funding supported by WDA

Terms & Conditions

Privileges

- 20% off the standard fee for current NTU and NIE Alumni, Staff and Students
- 10% off the standard fee for group of 3 and above, for the same course and same run
- 10% off the standard fee for NTUC members

* Note: Above discounts cannot be combined and do not apply to funded courses

General Information

- All listed course fees are inclusive of prevailing GST.
- All courses include complimentary lunch and tea breaks.
- Complimentary parking at NTU@one-north is available for all courses participants. Conditions apply.
- The closing date for registration is 2 weeks before start date, unless otherwise stated.
- Course is subject to a minimum participation before commencement.
- Course is subject to a first-come-first-serve basis in light of overwhelming responses.
- All details are correct at time of printing.
- NTU CCE reserves the right to replace or cancel any course or change the trainer, in light of unforeseen circumstances.

Professional Development Units (PDUs)

In this fast changing and dynamic environment, there is a need for professional engineers (PEs) to maintain and update their professional competency on a continuing basis. In order to achieve this, a PE must acquire a minimum of 40 (PDUs) over a renewal-qualifying period, of which a minimum of 15 PDUs must be from structured activities. NTU CCE's engineering related courses are accredited with PDUs under structured activities. For more information, visit the Professional Engineers Board of Singapore's (PEB) website at www.peb.gov.sg.

Policies

Cancellation Policy

- A written notification to cce@ntu.edu.sg or fax: (+65) 6774-2911 before course closing date:
 - Full refund of Course Fee
- A written notification after course closing date:
 - No Refund of Course Fee

Where course payment has not been made, NTU CCE reserves the right to charge the applicant a cancellation fee derived in accordance to the above refund policies.

Participants who choose to withdraw from courses should do so before the closing date of registration, otherwise, cancellation policy will apply.

Replacement Policy

Companies may replace participants who have signed up for the course by giving a 3 days notice before course commencement. Replacement must match the criteria for course enrollment.

Keep me informed! Be on our mailing list.

Salutation : Mr / Ms / Mdm / Dr

Name : _____

Job Designation : _____ Company : _____

I am interested in these topics:

- | | |
|---|---|
| <input type="checkbox"/> Business Management | <input type="checkbox"/> Customer Service |
| <input type="checkbox"/> HR Development | <input type="checkbox"/> Leadership, Coaching & Team Building |
| <input type="checkbox"/> Mechanical & Aerospace Engineering | <input type="checkbox"/> Civil & Environmental Engineering |
| <input type="checkbox"/> Materials Engineering | <input type="checkbox"/> Electrical & Electronic Engineering |
| <input type="checkbox"/> Quality Assurance Engineering | <input type="checkbox"/> Communication Skills |
| <input type="checkbox"/> Personal Development | <input type="checkbox"/> Education |
| <input type="checkbox"/> Information Studies | <input type="checkbox"/> Software Engineering |
| <input type="checkbox"/> Others: | |

Send me your eNewsletters!

Email 1 : _____

Email 2 : _____

Send a copy to my contacts!

1. Name : _____ Email : _____ (S) _____

2. Name : _____ Address : _____ (S) _____

In-House Training Arrangement

Our Professional Development Courses can be tailored to meet your organisation and specific training needs.

Cost Effective

Organising an in-house programme just for your staff allows our trainer to focus on your training objectives and expected learning outcome. This translates to a more cost effective proposition for your organisation.

Customisable

Customising and contextualising of existing course contents to enhance learning of key competency elements and ease of adaptation.

Confidential

Our customised programme allow for open discussions by your staff relating to specific issues/projects specific to your company.

Cohesive

Discussions among your staff during the programme will facilitate team-building and project planning as they begin to see and understand each other's perspectives. The value of cohesive team-building is realised when real-life business problems are solved.

Convenient

For your convenience, all logistics and course administrations are handled by our team of experienced personnel; freeing you to work on other matters.

Feel free to contact us for further discussion. For more information, call 6790 4212, or email your requirements to cce@ntu.edu.sg

Postage will be paid by addressee. For posting in Singapore only

**BUSINESS REPLY SERVICE
PERMIT NO. 08197**



NTU Centre for Continuing Education
11 Slim Barracks Rise (off North Buona Vista Road),
NTU@one-north campus, Executive Centre, #05-01,
Singapore 138664

Critical Thinking Skills

A most enlightening & entertaining workshop.

Ms Carin Leong
Deputy Manager
JTC Corporation

Advanced Negotiation Skills

The course trainer has elaborated the seemingly complex negotiation skills in tremendously interesting manner. Well done!

Tang Eng Gee
Manager
W.L. Gore & Associates (Pacific) Pte Ltd

WSQ Rapid Prototyping for Rapid Product Development

The course is well-conducted and I find it beneficial for a product engineers like me to find out more about different techniques and latest developments.

Naing Aung Ko Ko
Design Engineer
Glucostat System Pte Ltd

Art of Saying No to Customers Without Offending Them

The trainer is very knowledgeable and competent. A lot of her experiences have been shared with us. Very useful and beneficial to us. Very enjoyable session. Keep it up.

Mrs Yahya Hamidah
Senior Library Officer
National Library Board

WSQ Tolerance Stackup and Analysis in Mechanical Design

Course materials and teachings made through various exercises have deepened the understanding of stack tolerance. It will certainly help in my course of work.

Ms Yow Sue Ann
Senior Process Engineer
Leica Instruments (S) Pte Ltd

Nanyang Technological University
Centre for Continuing Education

11 Slim Barracks Rise (off North Buona Vista Road)
NTU@one-north campus, Executive Centre #05-01, Singapore 138664
Tel: 6790 4212 | Email: cce@ntu.edu.sg

www.ntu.edu.sg/cce



Scan code to download softcopy
of the course calendar.