

**4. RULES FOR CONDUCTING RESEARCH IN MALAYSIA**

**1. Rules of Application**

1.1 A foreign researcher or a Malaysian national domicile overseas who intends to conduct research is required to obtain prior permission from the government. A research pass will be issued to enable the research to be conducted. A researcher is only permitted to start the research after he/she has received approval from the Economic Planning Unit (EPU).

1.2 A prospective foreign researcher has to fill the following forms:

- (i) Application to conduct research in Malaysia, **EPU/Research Form 1**;
- (ii) Immigration Form Im. 12 - Pin. 1/97.

Application forms can be obtained from the EPU or download from its website (address: [http:// www.epu.jpm.my](http://www.epu.jpm.my)). The Immigration form is available at the Immigration Department in Kuala Lumpur.

1.3 Malaysian nationals are only required to fill the form of application to conduct research in Malaysia **EPU/Research Form 1**.

1.4 The forms have to be completed in full and submitted to EPU with the following:

- (i) The research proposal containing the objective of the research, scope, methodology, conceptual definitions, locations and schedule of research;
- (ii) Official letter from the financial sponsor stating the amount of financial assistance obtained, and terms of contract, if applicable, or bank guarantee if self-funded;
- (iii) Letter of consent from the Malaysian counterpart who will have to be in Malaysia during the duration of the research;

- (iv) Malaysian researcher has to submit a photostat copy of the Identity Card while foreign researcher has to submit his/her passport; and
- (v) Application fee of RM50 in bank draft from any Malaysian bank. A letter of undertaking from the applicant to pay the RM50 after arrival in Malaysia is also acceptable.

1.5 For foreign nationals a set of forms as stated in para 1.2(ii) must be submitted to the Immigration Headquarters together with a photostat copy of the passport.

1.6 A copy of form EPU/Research Form 1, the research proposal, letter from the financial sponsor and a letter from the Malaysian counterpart should be submitted to the agencies which are related to the area of research, for their comments. The researcher can contact EPU should advice be needed as to the agencies to be contacted.

1.7 EPU should be notified of the agencies that have been contacted by the researcher for comment. EPU will seek additional comments, if deemed necessary.