Name of Local Contact: To: ISIC 2004 Secretariat Nanyang Technological University **Controller of Immigration** Conference Management Centre/CCE Singapore Nanyang Executive Centre, #02-08 60 Nanyang View, Singapore 639673 Telephone No.: 65-6790-4723 Fax: 65-6793-0997 Email: isic@ntu.edu.sg Date: Dear Sir LETTER OF INTRODUCTION FOR VISA APPLICATION The applicant for visa, _____ (name of applicant), of _____ (Country), holder of passport / travel document no. is coming to Singapore from (Country of embarkation) for the purpose of attending ISIC-2004 symposium. The applicant is my speaker/delegate. Yours faithfully, Signature of person acting on behalf of the company / firm Name, NRIC No. and Designation / Capacity

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Official Stamp of company / firm