

Greetings from the Nanyang Technological University!

Congratulations on your admission to Nanyang Technological University (NTU) of Singapore. We are pleased that you have made NTU, a university of your choice.

The Student Affairs Office caters to over 9000 international undergraduate, graduate and exchange students and we hope to help you prepare for your trip and adjustment to Singapore and NTU. This e-Welcome package will provide important information on Student's Pass application, Group Hospitalisation Surgical & Insurance Scheme (GHSI), on-campus housing and orientation. Please read this letter carefully as there are several procedures that have to be adhered to.

1. Student's Pass Application

All international students pursuing their studies in Singapore are required to hold a valid Student's Pass issued by the Immigration & Checkpoints Authority (ICA). You will require the Student's Pass Online Application and Registration (SOLAR) form.

Please click [here](#) for the step-by-step Student's Pass Application Procedures documents and the steps on how to extend your short-term Social Visit Pass (SVP) should it expire before the ICA Offsite Enrolment Exercise (OSE).

2. Register with the Student Affairs Office (Graduate Students)

This year, the registration exercise will be conducted together with Office of Admission's matriculation (please refer to your Letter of Admission for your matriculation date and venue). During the registration, you will be able to arrange your appointment for the Offsite Enrolment Exercise to complete your Student's Pass formalities with ICA (if you have not done so), receive insurance information, and join orientation outings. Please do bring along the following documents:

- Your original passport
- Embarkation card (white card received at custom)
- NTU letter of enrolment

If you have missed your matriculation dates, please contact the School for assistance. After you have matriculated, you may proceed to collect your ICA OSE appointment from us at the following date, time and venue.

Period	Venue	Registration Hours	
30 July to 10 August 2018	Global Lounge (Block NS3, NS3-01-05) http://maps.ntu.edu.sg/maps#q:global%20lounge	Mondays to Fridays:	10.00am to 3.00pm
		Saturdays, Sundays and Public Holidays	Closed

Arrival after the above period, please approach One Stop @ SAC for assistance with your Student Pass matters.

3. NTU Student Insurance Schemes

All full-time NTU matriculated undergraduate, graduate and non-graduating students are insured under the university's medical insurance scheme to provide all full-time students with basic medical and personal accident insurance coverage.

You can refer to the table as follows for the compulsory and optional insurance schemes.

Scheme	Administered by	Coverage
Medical Scheme	Fullerton Health @ NTU	Subsidised consultation fees at the Fullerton Health @ NTU at \$3 per visit (inclusive of GST) up to 10 visits per academic year. The \$3 fee is waived from the 11th visit onwards in the same academic year. <i>Non-standard drugs and treatments will bear separate costs.</i>
Group Personal Accident Insurance (GPAI)	NTU	Death, permanent disability and medical costs arising from an accident
Group Hospitalisation & Surgical Insurance (GHSI)	NTU	Accidental death, and hospitalisation and surgery as a result of illness and accidental bodily injury

To opt-out from the optional insurance scheme, an opt-out form will be distributed to you during the registration with the Student Affairs Office. Please refer to section (2) for the registration details.

For more information on the insurance schemes, please visit our website (<http://www.ntu.edu.sg/SAO/OurServices/OneStop/OurServices/Insurance/Pages/home.aspx>).

4. Accommodation Options

Applications for on-campus graduate housing should be submitted through the [Graduate Housing Online Application](#) only after you have accepted the offer of admission.

For more enquiries on Graduate Housing, please refer to the website, www.ntu.edu.sg/has or contact Office of Housing & Auxiliary Services at has-pg@ntu.edu.sg.



5. Arriving NTU

You may provide your arrival details via the following link:

https://wis.ntu.edu.sg/webexe/owa/gas_appl_student.ArrivalLogin (For NTU's reference only)



Please note that airport reception service is not available. If you are coming from the Changi Airport, we recommend you to take a taxi. It is the fastest and most convenient way to get to NTU campus. The taxi-stand is just outside the Arrival Hall. The taxi charges are approximately

SGD\$40 to SGD\$50 and the ride takes about 40 minutes. In the event if you are taking the taxi, kindly inform the driver to take you to NTU using the Pan-Island Expressway (PIE) and exit from Jalan Bahar Road to NTU and travel along Nanyang Avenue. You are strongly advised to ask the driver for a receipt.



6. Orientation and Activities

To assist you to settle in to your new environment, the Student Affairs Office will hold an orientation briefing to provide you information on campus resources, medical insurance, health services, and advice on settling in. A Welcome Reception will also be organised for you to network and make friends after the briefing.

Date : 27 July 2018, Friday

Time : 2.00 pm to 5.00 pm (including Welcome Tea Reception)

Venue: Lecture Theatre 2A

Click here for [Map](#)

7. Opening a Bank Account

To open a bank account, you will need:

- Your original passport
- Your Student Pass (IPA Letter subject to the bank's acceptance)
- Your Singapore address (must be reflected on original official letters, e.g. phone bills, bank statement, utilities bills, official letter from Hall Office reflecting your address)

Name of Bank	Website	Local Telephone Number
Development Bank of Singapore (DBS)	www.dbs.com	1800 111 1111
Overseas-Chinese Banking Corporation (OCBC)	www.ocbc.com.sg	1800 438 3333
POSBank	www.dbs.com/posb	1800 339 6666
United Overseas Bank Ltd (UOB)	www.uob.com.sg	(65) 6790 1185

8. NTU Clubs and societies

A myriad of exciting activities awaits you when you join one of NTU's student organisations. There are academic, arts and cultural, religious and special interest clubs and societies.

For more information, [click here](#).

You may also wish to contact the NTU Graduate Student Association which is relevant to all graduate students. With the NTU Graduate Student Association, you may join the orientation and mentorship programmes to kick-start your journey in NTU. For more information on the orientation programmes, please [click here](#). For more information, you may contact: ntugsa-enquiry@ntu.edu.sg.

9. Contact Us!

You will begin your adventure in NTU in a month's time. If you have other questions or should you require further assistance, please do not hesitate to contact us. You may reach us at:

Email: ossac@ntu.edu.sg
 Tel: (65) 6790 6823
 Website: www.ntu.edu.sg/SAO/OurServices/OneStop/Pages/default.aspx
 Address: One Stop @ SAC
 Nanyang Technological University
 50 Nanyang Avenue
 NS3-01-03 Academic Complex North
 Singapore 639798

You may refer to SAO's [website](#) for the online Guidebook for New International Students.

We look forward to welcoming you to Singapore and to Nanyang Technological University soon.

With best wishes,

Majorie

Senior Assistant Manager

One Stop @ SAC

Student Affairs Office

Nanyang Technological University