

Dear Students

CAO Guidelines for Work N Travel Programmes

The following guidelines are for students who are interested to participate in the Work & Travel (WNT) in USA or other countries:

I. Eligibility of Students:

The Work N Travel programmes are open to all students except for those who are participating in NTU's credit-based Internship Programmes (see note) during AY16/17 Semester 2 or Special Term (May to July 2017) and AY17/18 Semester 1 (starting in July/August 2017).

Scholarship recipients of the ASEAN, PRC, SembCorp, SIA-NOL and NTU Science and Engineering Undergraduate Scholarship are allowed to participate in only ONE Overseas Programme (can be study, attachment etc.) conducted during either semester 1 or 2 in any year of study except in their final year. This restriction does not apply to overseas programmes conducted during vacation time in any year of study except in their final year. Scholarship recipients in their final year of study are not to participate in any Overseas Programme regardless if it is conducted during term time or not.

Note: NTU credit-based Internship Programmes include Professional Internship/Enhanced Industrial Attachment/ International Research Attachment/Industrial Orientation/ Industrial Immersion/Industrial Internship Programme/NBS & HSS Professional Attachment/ADM Internship/SSM Internship)

II. Advice for students:

1. As WNT is not managed by NTU, please understand the terms and conditions before you sign any contract with the external agencies.
2. Please observe and follow safety guidelines provided by external agencies when participating in WNT.
3. Students have to ensure that their participation in WNT does not affect their start-date and end-date of their official attachment/internship programmes, if applicable.
4. Final year students are reminded to return from WNT on time for convocation which is scheduled for late July 2017.
5. For non-final year students, please ensure that you complete WNT and return before term starts in August AY17/18.
6. NTU does not provide loan or subsidy for these programmes which are not offered by the university. You may want to explore with the vendors on the payment arrangement.

Should you have any queries on the above, please email to Ms Bibi Goh at ylgoh@ntu.edu.sg.

Career & Attachment Office, NTU

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